**INSURANCE CLAIM PROCESSOR /MEDICAL CODER**



JISHA MERIN GEOJIE

**E-Mail:** [jishageojie@gmail.com](mailto:jishageojie@gmail.com)

**Mobile:** 0561864924

**Visa status:** Residence Visa (Husband Sponsorship)

**Location:** Sharjah

# **CAREER OBJECTIVES**:

Seeking assignments as a medical coder / insurance claim processor with reputed organizations in medical and insurance field.

# **CERTIFICATION ACHIEVED**

* BSc Nursing from Rajiv Gandhi University October 2005- March 2010 passed.
* Done AAPC Approved Certified Medical Coder (CPC) for ICD 10\_CM, CPT, and HCPCS level II July 2018.
* Higher Secondary Education 2005 Kerala.

# **WORK EXPERIENCE**

* Working as an outpatient insurance coordinator at central private hospital Sharjah From January 2019
* Worked as Patient receptionist Clerk at Central private hospital in Sharjah from Oct 2016 To December 2018.
* Worked as Staff Nurse at St.Thomas Mission Hospital Kattanam Kayamkulam

from October 2010 to November 2011.

# **CAREER ROLES AS A MEDICAL CODER**

* Highly skilled in abstracting information and assigning codes to describe each documented analysis.
* Thorough understand of anatomy, physiology, pharmacology, and disease management.
* Knowledge about coding guidelines, ICD 10 CM, CPT, HCPCS and payment methodologies.
* Ensure healthcare providers meet specific documentation requirements that are essential in record keeping and reimbursement.
* Ability to liaise with insurance companies regarding questions and claims.
* Advocate for patients where their medical history is needed as evidence.

# **OTHER SKILLS**

* Efficient while handling the telephone calls.
* Well acquainted with the procedures of common coding.
* Good communication skills.
* Careful and particular when dealing with proof reading and similar type of paperwork.

# **COMPUTER SKILLS**

* MS- Word, Excel, Power point and outlook.

# **PERSONAL INFORMATION**

Date Of Birth : 03/08/1986

Gender : Female

Religion : Christian

Visa : Residence ( Husband Sponsorship )

Languages Known : English, Hindi & Malayalam.

# **DECLARATION**

This is a true copy of C V. Any further information regarding my testimonials, I will be highly obliged to present my same upon demand or at the time of interview.

**JISHA MERIN GEOJIE**