



# SIDRA AKBAR DURRANI

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**Marital Status:** Married

**D.O.B :** 06-Oct-1992

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## PROFESSIONAL SUMMARY

As an ambitious and diligent individual, I handle multiple tasks daily competently, working well under the pressure. Frequent acknowledgement of my contribution from senior management illustrates my potential value to your company. Confident that I shall fulfill my duties in confirmatory to the requirement of the organization.

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## EDUCATION

<i>Pharm-D</i>	December 2016
Hazara University, Mansehra, Pakistan	
<i>MOH Clearer</i>	October 2021
Islamabad, Pakistan	

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## PROFESSIONAL EXPERIENCE

### **RETAIL PHARMACIST**

We Care Pharmacy and Cosmetics   Haripur, Pakistan	January 2018 – April 2020
Arsalan Medical Store 1   Haripur, Pakistan	June 2020 – November 2021

### **KEY RESPONSIBILITIES**

- Controlled product shrinkage and unauthorized drug access by enforcing strict security protocols.
  - Troubleshoot problems and developed successful solutions.
  - Completed tasks promptly and with minimal oversight.
  - Collaborated with team members to meet daily demands and handle challenging projects.
  - Enhanced customer satisfaction with fast knowledgeable service.
  - Boosted efficiency by keeping work areas clean, tidy, and free of debris.
  - Monitored employees and guests to prevent theft.
  - Contributed ideas for improving work processes.
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## **INDUSTRIAL EXPERIENCE**

Q.C Analyst| Panacea Pharmaceutical Industries – Rawat, Islamabad, Pakistan

January 2017 – December 2017

Validation Officer/ QA Officer| Cirin ICI Pakistan Ltd – Hattar, Pakistan

July 2018 – September 2019

### **KEY RESPONSIBILITIES**

- Coordinated and executed quality control test for different areas.
  - Worked in collaboration with other key operational departments to resolve complex quality and operational issues.
  - Verified quality and graded finished products with visual inspections.
  - Reviewed and approved quality SOPs, protocols, and testing procedures.
  - Coordinated compliance activities to assess batch manufacturing, testing, and product releases.
  - Coordinated and facilitated regulatory, customer and 3<sup>rd</sup> party audits.
  - Evaluated performance by monitoring and reporting on quality assurance metrics.
  - Provided quality assurance input and guidance to support decision-making.
  - Established, maintained, and continually improved quality system operations.
  - Implemented QA standards, methodologies, and metrics for consistent team operations.
  - Supported successful production by receiving and inspecting component materials.
  - Completed routine and special analysis of in-process materials and finished goods.
  - Collected and analyzed laboratory testing data on raw materials and completed work.
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## **INTERNSHIP EXPERIENCE**

Ayub Medical Complex – Abbottabad, Pakistan

January 2015 – February 2015

Quaid-e-Azam International Hospital – Rawalpindi, Pakistan

February 2016 – March 2016

### **KEY RESPONSIBILITIES**

- Supported patient wellness initiatives by educating individuals on blood sugar and pressure monitors.
  - Advised customers on potential drug interactions, side-effects, and dosage timing.
  - Educated Student Pharmacists and pharmacy technicians with expert knowledge of pharmacy operations and patient care standards.
  - Compounded medications in the correct formulas for specific oral and topic applications.
  - Helped customers select optimal medications, equipment, and devices for personal use.
  - Provided accurate, in-depth, and timely drug information to hospital staff members.
  - Issued controlled substances to patient care areas and maintained records as required by law.
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## **SKILLS**

- Member of organizing committee of debating club.
- Conducted thesis on Management of irrational prescription of antibiotics.
- Internet rational searching.
- Email writing skills.

- Task prioritization.
  - Multi-tasking.
  - Record keeping.
  - Microsoft Office.
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## **CERTIFICATIONS| AWARDS**

- Took participation in “Workshop on Article Writing” in 2013 by Pharmacy Student Council in collaboration with Literacy of Art wing (LAW).
  - Took participation in 1st one day internal workshop on “The Art of Publishing Opportunities, Challenges and the ideas for Action” in 2012. Speaker: Dr. Zaheer-ud-Din Babar by University of Auckland, New Zealand.
  - Took participation in 1st one day International Symposium on “Medication Safety” by Shaukat Khanum Memorial Hospital.
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## **LANGUAGES**

- Urdu
- English
- Punjabi
- Hindko