



MUHAMMAD RISHAD M

CERTIFIED PROFESSIONAL CODER



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ABOUT ME

Hardworking and fully certified Medical Coding Specialist has a full understanding of ICD - 10-CM and CPT coding procedures. Excellent data entry skills allow for accurate coding of medical information and provided care. Has a Bachelor Degree in Business Administration, Certification as a Medical Coding Specialist. Committed to work closely with patients, families and other professionals for well-rounded medical care. I would be humbled to have the opportunity to leap ahead with your company and to achieve self-realization and accomplishments of organizational goals. I definitely look forward to the best outcome for both the company and myself.

PERSONAL DETAILS

Gender : Male
Location : Dubai
Passport : V6671467
Nationality : Indian
Visa status : Visit visa
Marital status : Single



EDUCATION

Bachelor of business administration
University of Calicut - 2021



TRAINING AND CERTIFICATION

CPC-Certified professional coder - 2022
American academy of professional coder



WORK EXPERIENCE

Medical Coding and Billing

Nov 2021 to oct 2022 (1 year)
KIMS ALSHIFA HOSPITAL (NABH accredited)
Kerala, India

- Accounts for coding and abstracting of patient encounters, including diagnostic and procedural information, significant reportable elements, and complications.
- Analyses medical records and identifies documentation deficiencies.
- Reviews and verifies documentation supports diagnoses, procedures.
- Audits clinical documentation and coded data to validate documentation supports services rendered for reimbursement and reporting purposes.
- Assigns codes for reimbursements, research and compliance with regulatory requirements utilizing guidelines.
- Follows coding conventions. Serves as coding consultant to care providers.
- Identifies discrepancies, potential quality of care, and billing issues.
- Identifies reportable elements, complications, and other procedures.
- Handles special projects as requested.

LANGUAGES

English ●●●●
Malayalam ●●●●
Tamil ●●●●
Arabic ●●●●
Hindi ●●●●

COMPUTER PROFICIENCY

Operating Software:
Windows ●●●●
MS Office ●●●●



SKILLS

- Solid knowledge of medical terminology and anatomy
- Good understanding about ICD 10 -CM, CPT, HCPCS
- Good knowledge about Coding conventions and guidelines
- Excellent multi-tasking skills
- Time management and problem-solving skills
- Better Communication skills and quick learning
- Exceptional data entry skills