



**Aroob Iftikhar**

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## Career Summary

**A dependable and responsible high school graduate with academic experience in Accounting, Economics and ICT. I also have solid communication and leadership skills at a promising level.**

**Good listening and reading skills.**

**Technically knowledgeable in Microsoft Word, Excel and PowerPoint.**

## Additional Skills

### **Operating Systems:**

Windows 7, 8.1 and 10.

### **Applications:**

Microsoft Office 2000/2003/2007/2010/2013.

### **Extra Co-curricular Activities:**

- Selected as the Star Performer in the school monthly examinations.
- Actively participated in debates, projects and plays.
- Hosted many school shows such as carnivals and stage shows.

## Education

**AS level (Passed) with a GPA of 3.33 out of 4 (2017) from Ibn Seena English High School, Sharjah Affiliated by Pearson Edexcel**

**Subjects taken in AS level: Accounting, Economics and ICT.**

**Currently studying IELTS for higher studies**

## Personal Details

<b>Nationality :</b>	Pakistani	<b>Date of Birth :</b>	23/05/1999
<b>Languages :</b>	English/Urdu	<b>Visa Status :</b>	UAE Residence
<b>Marital Status :</b>	Single	<b>Driving License :</b>	Yes