



ASWATHI E C

MICROBIOLOGYST AND CLINICAL RESEARCH ASSOCIATE

CAREER OBJECTIVE

Seeking for a challenging career in a progressive organization offering the opportunity for contributing my skills and services to the success of the company and expand my learnings, knowledge and skills

JOB PROFILE

- Delivery capabilities (Indexing, File Review, Quality Check)
 - Raise issues/ Queries - send it to SPOC (Via Email) and follow up for resolution
 - Engagement/ training (Compliance with all mandatory trainings- departmental and role specific.
 - Analysis of various clinical trial documents uploaded in eTMF.
 - Performs study documentation in accordance with SOPs, Work instructions (WI), GCP, ICH Guidelines and Study specific TMF Plans.
 - Document indexing within the eTMF system that adds unique document identifiers or metadata to enable rapid document retrieval.
 - Performs File Review and QC of documents submitted after indexing in eTMF to resolve any issues identified.
 - TMF Migration and TMF Deletion Projects.
 - BIOGEN project- File review and Indexing.
 - ABEONA project- Document uploading and Indexing
 - TAIHO MIGRATION- Downloading, Uploading and Indexing of documents, raising queries regarding the uploaded documents.
 - RDS Virtual Deletion
 - RDS Ghost Deletion
 - RDS Remediation Ghost- Document Restoring and Resolving Als
 - Biothera - Indexing
 - Nurix Project- Indexing and Quality Check.
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CONTACT

Mob:

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Email:

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PERSONAL

DATE OF BIRTH :16-OCT-1992

GENDER: FEMALE

MARITAL STATUS: MARRIED

NATIONALITY: INDIAN

AVAILABILITY: IMMEDIATE

LINGUISTIC ABILITY

ENGLISH
HINDI
TAMIL
MALAYALAM

ACHIEVEMENT

- VIT Merit scholarship for 'Best Academic Performance' during 2015- 2016.

EMPLOYMENT HISTORY

IQVIA

DATA OPERATIONS ASSOCIATE 1M – 2022 to 2023

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ASSISTANT PROFESSOR 2018-2019

GURUDEV ARTS AND SCIENCE COLLEGE

Teaching and Lab work monitoring

MAJOR SKILLS

- Working knowledge on Clinical trial Tools- eTMF
- In-depth knowledge of applicable regulations guidelines- Good Clinical Practices, Good Documentation Practices.
- Solid knowledge of medical and clinical terminology.
- Strong working knowledge of essential documents including Protocols and Guidelines, Informed consent forms, CRF and Trial related financial agreements.
- Knowledge and skills with word processing, spreadsheet etc.
- Media preparation for microbial culturing.
- Staining and Microscopy.
- Isolation and culture techniques for microbes.
- Biochemical tests & Antibiotic sensitivity testing.
- Chromatography & DNA isolation and Electrophoresis.
- Water quality analysis by MPN method.
- Microbial analysis of food & Chemical analysis of water.

INTERESTS

CREATIVE
TEAM WORK
ARTS
VISITING

ACADEMIC QUALIFICATION

- ✓ Master of Science In Applied Microbiology.2016
- ✓ Bachelor of Microbiology 2014
- ✓ Higher Secondary Examination 2010
- ✓ SSLC 2008

MAJOR PROJECTS IN CAREER

- Bioremediation of Remazol Brilliant Blue Dye using Bacteria.
- Antioxidant and Safety Assessment of Turbinariaornata.
- Probiotic fermentation of Daucuscarota using Lactobacillus plantarum.
- Antimicrobial, antioxidant and Antidiabetic activity of endophytic fungi. (Duration: 6 months, Venue: VIT University Vellore)Sharjah aviation

DECLARATION

I hereby certify that the above cited information is true and correct to the best of my knowledge and belief.

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