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|  |  | alameen hassan  Office administrator |
| CAREER OBJECTIVE I am looking for an opportunity that would help me in building up my skills and enjoy my growth. I am confident that I will be able to fulfill my duties in conformity to the requirement of the organization.  **Basic**  Proficient user of Windows, Mac OS Operating Systems.  Proficient user of MS Office Packages  Adobe Series Contact PHONE:  0559304448  EMAIL: Hassan.alameen.alameen@gmail.com PERSONAL DETAILS  * Date of Birth: 15/10/1997 * Gender: Male * Marriage status: Single * Nationality: Indian * Place of birth: Dubai * Have UAE driving license |  | EDUCATION[New Indian Model School] higher secondary [Calicut University] Bachelor of Commerce [Atlas International College] Web Design [Jaipur National University] Master of Business Administration in marketing management final year. **SKILLS**  * Adobe Photoshop. * Adobe Illustrator. * Adobe Flash Professional. * Adobe Dreamweaver * Customer Handling * Problem Solving * Management Skills. * Interpersonal Skills   **Languages Known**   * English (read, write and speak) * Hindi (speak) * Malayalam (mother tongue) * Tamil (speak) * Urdu (speak)  DECLARATION The above information is true to the best of my knowledge and assures you that, could serve up to your expectation if provided an opportunity. |