

Curriculum Vitae

 Visa Status: Visit Visa

 Mobile Number: 052- 6140037

 Email: ashapolachan@gmail.com

ASHA POULACHAN

Professional Objective:

To seek career in a challenging position of a medical coder where in medical coding skills will make a notable contribution towards the growth of the organization. A team player who works collaboratively and effectively communicates with all levels of staff.

# Educational Qualification:

* CPC( ICD 10 CM, CPT, HCPCS)- December 2018- March 2019

 Certificate Program in Medical Coding from Cigma Medical Coding Academy with 84% marks.

* Post Basic B.Sc Nursing Graduate- (October 2011- October 2013)

 Lakshmi Devi College of Nursing, Hoskote, Bangalore, India.

* Diploma in General and Midwifery Nursing Graduate- (October 2007- March 2011)

West Fort School of Nursing, Trissur, Kerala, India

* 12th Graduate in Science Stream

Holy Child EMHSS, Snehagiri, Trissur, Kerala, India

Computer Skills

 1. Knowledge in MS Office Package

 2. Excellent in typing

 3. Knowledge in Internet & E-mail

# Work Experience

* Registered Nurse

Worked in Medical and Surgical ward at West Fort Hospital Trissur, Kerala, India

(May 2011 - May 2012).

# Key Skills:

* Knowledge with regard to medical Coding guidelines and Coding techniques
* ICD- 10 CM, CPT and HCPCS
* Expertise in all types of coding (patient diagnosis and procedure coding).
* Strong knowledge of Anatomy, Advanced Medical Terminology
* Possess good interpersonal , communicational ,and organizational skills with
* Ability to manage multiple tasks in a pressured environment
* Effective communication and interpersonal skills
* Dedication and hard-working individual
* Basic knowledge of computer including internet
* Reliable worker with the ability to quickly learn new concepts and skills

Personal Details

 Nationality : Indian

 Date of Birth : 15 May 1989

 Religion : Christian - Roman Catholic

 Marital Status : Married

 Passport Number : K5996213 (20/03/2013- 19/03/2023)

 Current Address : Sharjah, United Arab Emirates

 Languages Known : English and Malayalam.

Self-Profile

Having a vision for future along with time, passion for time bound growth with sincere efforts. I am an instinctive team worker, who can initialize, expedite and accomplish the given task well in time. While giving the first priority to the company’s interest.

 Reference:

 Mr. Bibin Balan- Telephone Number- 0091480 4020640

 Cigma Medical Coding Academy, Edapally, Ernakulam, Kerala 682024, India

Declaration:

The above information provided is truthful to the best of my knowledge and I shall be grateful if you provide me the chance to work with you. I shall work to best of my abilities and try to live up to your expectations

Asha Poulachan

052-6140037