

# Aswathy Kalathil Dileepkumar

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Visa until :17-03-2025



## Professional Summary

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A highly efficient medical coder and medical coding trainer with extensive experience in accurately coding medical records and teaching coding principles to aspiring professionals. Seeking a challenging role as medical coder to utilize my expertise gained as a medical coding trainer with proficient in ICD-10 CM, CPT, HCPCS coding system with a strong understanding of medical terminology, Anatomy, Physiology and healthcare compliance. Committed to contributing to efficient healthcare operations and optimal patient care.

## Professional Experience

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### Medical Coder

Thriving Middle East Enterprises | Feb 2024 – Jan 2025

United Arab Emirates

#### Duties and Responsibilities:

- Review patient records and assign appropriate ICD, CPT, and HCPCS codes for diagnoses, procedures, and treatments, ensuring compliance with UAE healthcare regulations and insurance requirements.
- Collaborate with healthcare providers to verify complete and accurate documentation, supporting proper coding and claims processing.
- Stay updated with coding guidelines, healthcare policies, and insurance protocols in the UAE to minimize errors and ensure timely reimbursement.

### Medical Coding Trainer | Jan 2023 – July 2024 | Remote

Cardea HealthCare Solution

Thrissur, Kerala, India

#### Duties and Responsibilities:

- Provided personalized coaching, mentoring, and workshops to coders, enhancing their proficiency, accuracy, and efficiency in coding.
- Developed and updated training materials, monitored coder performance, and ensured alignment with current coding standards, healthcare regulations, and organizational goals.
- Assisted in the recruitment process, evaluated coder skills, and conducted regular performance assessments, audits, and feedback sessions to support coder growth and development.

### Senior Medical Coder | Jan 2023 – Dec 2023

Optum Health & Technology Private Limited

Bangalore, India

#### Duties and Responsibilities:

- Conduct regular audits to ensure coding compliance with federal regulations and payer guidelines, resolving errors, and ensuring adherence to healthcare regulations.
- Provide ongoing guidance, training, and mentorship to junior coders, staying updated on coding practices and sharing knowledge with the team.
- Work with healthcare providers and teams to clarify documentation, improve clinical

- documentation, and ensure accurate coding for optimal revenue cycle management.
- Generate and analyze reports on coding trends, participate in special projects, and implement process improvements to enhance coding accuracy and efficiency.

## **Medical Coder** | August 2020 – December 2022

Episource Private Limited  
Chennai, Tamil Nadu, India

### **Duties and Responsibilities:**

- Served as a Team Lead, providing training and support to new coders and staff, and assisting in the development of coding policies and procedures.
- Participated in initiatives aimed at enhancing coding accuracy and efficiency, contributing to overall quality improvement efforts.
- Utilized and maintained patient information in electronic health record (EHR) systems, ensuring data integrity and accessibility.

## **Skillset**

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- **Medical Coding Systems:** Proficiency in ICD-10-CM, CPT, HCPCS Level II.
- **Coding Accuracy:** Ability to ensure precise and compliant coding of diagnoses and procedures.
- **Documentation Review:** Skill in reviewing medical records for accurate coding.
- **Regulatory Compliance:** Knowledge of HIPAA regulations and healthcare compliance standards.
- **Claims Processing:** knowledge in preparing and submitting insurance claims.
- **Error Detection:** Capability to identify and correct coding errors.
- **Coding Software:** Familiarity with coding software and electronic health record (EHR) systems. .
- **Analytical Skills:** Strong analytical skills for interpreting medical data and applying coding guidelines.
- **Problem-Solving:** Skills in resolving coding discrepancies and claim denials.

## **Educational Qualification**

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### **Medical Coding**

American Academy of Professional Coders (AAPC)  
Certified Professional Coder (CPC) | 01909136  
Completed in 2021

### **Bachelor of Electronics and Biomedical Engineering**

APJ Abdul Kalam Technological University, India  
Completed in 2020

## **Internship**

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### **UAE Coding**

#### **Seanna Medical Academy**

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|----------------------------|----------------------------|
| • Cortex Software Training | • Insurance card auditing  |
| • Revenue cycle management | • Dubai guidelines         |
| • Claims analysis          | • Drug list                |
| • Denial management        | • Haad adjudication rules  |
| • Dental coding            | • Daman adjudication rules |
| • Reconciliation           | • Physiotherapy guidelines |
| • Tasneef audit guidelines | • Daman lab guidelines     |