



ATHIRA RAJESH

OBJECTIVE

To join at a position of responsibility with a professionally managed organization which provides conducive work environment for growth & development.

EDUCATION

- ❖ Bachelor of Arts in English, Kannur University, Kerala.
- ❖ Sr. Secondary Education, HSE Kerala.
- ❖ Seethi Sahib High School, SSLC Board, Kerala.

EXPERIENCE

- ❖ 1 year of experience in Customer Service at Swedinox Stainless Steel Plant, Kerala, India.
- ❖ 1 year of experience as an Office Assistant at Providence College, Kerala, India.

PERSONAL INFORMATION

Nationality: India

Passport No: R6173349

DOB: 09/05/1996

DECLARATION

I hereby declare that the above information are true and correct according to the best of my knowledge & experience. If selected I assure that I would perform to the best of my abilities, early awaiting a positive response.

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Room no:713,
Neal Building, Muweilah,
Sharjah
Pin: 6136

PROFILE

A suitable position with an organization where I can utilize my skills & abilities.

COMMUNICATION

Excellent communication skill in English.

SKILLS

- Customer focus
- Trustworthy
- Communication
- Friendly & positive
- Professional & responsible
- Hard working to learn
- Adaptable & flexible
- Leadership

VISA TYPE

Family Visa