BASIM ALI





basimali4445@gmail.com



ABOUT ME

Passionate about leveraging innovative strategies and collaborative mindset to drive impactful results, I am eager to bring my diverse skill set and unwavering dedication to your team, creating value and fostering growth

EXPERIENCE EDUCATION • Over 6+ years of professional **Commerce with IT** experience. PVS Higher Secondary Developed expertise in billing, 2019-2021 customer relations, and marketing. **Family Wedding Center** • Progressed from a Billing role to **B.COM in Computer** 2017 - 2024 managerial positions. Application • Demonstrated dedicated and strong Muslim orphanages College leadership skills. of Arts and Science committed to continuous learning and professional development. 2021-2024 • Culminated in strategic planning and driving sales performance as a Manager. LANGUAGES CERTIFICATIONS English **Excellence in Leadership Management** Malayalam • Institution: Lead college of Management (PG(MBA)) Hindi (Intermediate) • Approved by AICTE. Accredited by NBA 2024 Arabic (Intermediate) Participated in Heart Cyclothon • Approved by ASTER MIMS Kozhikode **PERSONAL INFO** • Green Care Mission kerala (2019) Nationality-Indian **Tally Excel Prime Certified** • DOB: 10/06/2022 • Institution: TEPL Bangalore, India (2024) Visa Status: Visiting Visa **Diploma in Basics of Professional Translation** Institution: Arab Net Academy, Calicut (2023-2024)

SKILLS

- Tally Excel Prime
- VAT/GST
- Project management
- Microsoft 365
- Time management
- Communication
- Analytics
- Arabic/English Typer Writing