

SHELSA RUSWIN

ACCOUNTS & FINANCE PROFESSIONAL



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📍 Muwaileh, Sharjah
♀ Female
📅 26 May 1992
🌐 Indian

Visa Status: Family Visa

EDUCATION

CHARTERED ACCOUNTANT

FINAL - GROUP 2 QUALIFIED

Institute of Chartered Accountants of India

ACCOUNTING TECHNICIAN

Institute of Chartered Accountants of India

BACHELOR OF COMMERCE

University of Calicut

CERTIFICATIONS

- Master Excel for Financial Analysis
- International Financial Reporting Standards
- Islamic Banking & Finance
- Leadership skills & team Management

SKILLS

- Analytical, Numerical & Detail Oriented
- Team Management
- Time Management

PROFILE

Financial Controller with 2 years in White Field Dairy Pvt Ltd., India & Accountant with 3 years experience in TIJ & Associates. India Highly analytical, results-driven accounting specialist skilled at working quickly and accurately under tight deadlines. Extensive knowledge of Excel.

EXPERIENCE

FINANCIAL CONTROLLER

White Field Dairy Pvt. Ltd., Kerala, India (Jan 2020 - Feb 2022)

- Secure financial targets of the business unit through recurrent analysis and P&L monitoring
- Manage the month-end financial closing process
- Accountable for P&L entries and source of change elements against comparable periods
- Exchange with accounting team to control, monitor and provide clear visibility on financial statements for the business unit
- Preparation of P&L for budget, revisions and landings in accordance with HQ guidelines and deadlines
- Monitor evolution of Balance Sheet accounts
- Secure monthly financial reporting {eg: P&L, Capex, sales forecast}. Point of contact for headquarter reporting requirements
- Partner & exchange with commercial team and provide support for ad-hoc and business cases as necessary
- Ensure business flows compliance with Stock & Sales & Accounts Receivables requirements as well as necessary risk assessment, external audit and tax
- Secure BU processes are complaint with internal control guidelines
- Collaborates during the company external audit process (statutory)

ACCOUNTANT

TIJ & Associate, Kerala, India (Dec 2016 - Jan 2020)

- Collection, Interpretation & review of financial information.
- Prepared financial reports related to Budgets, Account Payables, Account Receivables, Expenses, etc. Developed long-term business plans based on these reports.
- Reviewed, monitored & managed budgets. Advised on Investment Activities.
- Analyzed costs, price, variable contributions, sales results & company's actual performance compared to the business plans.
- Recommended innovative alternatives to generate revenue & reduce unnecessary costs.
- Prepared Budgets
- Liaised with Auditors to ensure that appropriate monitoring of company finances is maintained.
- Advised colleagues and executive management on decisions related to the Company's finances.
- Supervised the documentation of the company's financial status & forecasts.
- Mediated between the organization, employees, stakeholders, shareholders & investors on financial issues for amicable resolution of differences.
- Created strategic business plans based on the analysis of the company's status & financial forecasts.
- Accounting, reconciliations & scheduling payments of principal vendors.
- Invoicing, accounting, reconciliations and follow up of receivables.
- Scheduling payments of full and final settlements, leave settlements, and salary advances of employees