



**GORDY JOSE**

**Contact #:** +971506702907

**Date of Birth:** 11.06.1986

**Age** : 33 yrs

**Gender** : Male

**Nationality** : Indian

**Marital status:** Married

**FatherName:** Joseph A.V

**Address for  
Communication**

Adathil (H)

Kaliyar (P.O)

Idukki (dist), Kerala (state)

India, pin-685582

**Email:** [gordyjose116@gmail.com](mailto:gordyjose116@gmail.com)

**Passport No:** K7030371

**Date of Expire:** 03.10.2022

**GORDY JOSE**

[gordyjose116@gmail.com](mailto:gordyjose116@gmail.com)

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## Objective

Looking for a challenging position in Healthcare Industry where my technical, logical & analytical skills will greatly enhance the growth and success of the company. A position to learn incessantly, to contribute effectively, and to grow along with the organization.

## Experience

- Presently working as Associate Medical coder in U.A.E. Role includes representing the facility insurance department, insurance revenue, contracting & negotiations with payers, Payment follow up, planning and implementation of policies, connecting, handle audits, weekly and monthly revenue reports, training and awareness.
- Total work experience is over 2 years.  
Safecare Technology, Mazyad mall, Abu Dhabi

## Work Experience

- Batching claims, xml generation, pre submission report analysis, submission of claims, preparing remittance report.
- Contracting and negotiation.

- Analyzing the rejected claims and resubmitting them with appropriate justification.
- Reconciliation
- Reviewing the production work. Maintaining the status log for the accounts & allotment of work.
- Specialist EVALUATION & MANAGEMENT SERVICE (E&M) billing and documentation.
- Analyzing rejection, Planning & implementing measures to reduce it to minimal percent.
- Coordinated in developing system rules engine to prevent errors in coding based on payers.
- Evaluating & improving medical documentations based on standards.
- Strong knowledge in coding.
- Perform Hospital outpatient coding (OPPS), Home care services and Code medical records with ICD-10, CPT, and HCPCS Level II coding, processing claims daily with accuracy and achieving productivity goal.

## **Academic Accomplishment**

- BSc in Nursing at K.T.G College of Nursing, Bangalore, affiliated to Rajiv Gandhi University of Health Science.
- Certified from AAPC (CPC), Member ID- 01700414

## **Additional Qualification**

- Good Practical Skills.
- Knowledge in operating system, M.S-Office & various hospital soft wares.
- Possess the tact to transform Medical Nomenclature into a Uniform Numerical Language, reliably with the help of ICD, CPT, and HCPCS.

## **Personal Tenets**

- Strong initiative and self – motivation.
- Good communications skills.

- Ability to develop and sustain working relationship.
- Punctuality, Dedication, Sincerity and Efficiency in work.

## **Personal Details**

NAME: Gordy Jose

FATHER'S NAME: Joseph A.V

DATE OF BIRTH: 11- 06- 1986

NATIONALITY: Indian

GENDER: Male

MARITAL STATUS: Married

LANGUAGES KNOWN: English, Hindi, Malayalam, Kannada, and Tamil.

## **DECLARATION**

I hereby assure that the information given above is true to my knowledge and belief.

**PLACE:** Abu Dhabi

**DATE:**

**GORDY JOSE**