

Dr. ASMA ABDUL SATHAR, BDS.

(AAPC certified Medical Coder)

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Address: Muwaileh Commercial, Sharjah – UAE.



OBJECTIVE:

- ▶ I'm an AAPC certified Medical Coder (CPC) seeking for suitable opportunity in the healthcare field for the qualified positions to support a variety of patients and handle their data with care and discretion and also to use my expertise to assign procedural and diagnostic codes depending on patients' unique conditions and requirements.
- ▶ Organized and motivated professional with keen communication skills and extensive knowledge of physiology, anatomy, and medical terminology.

EXPERIENCE:

- 1. MEDICAL CODER (INTERNSHIP) – M/s Shifa Al Rabee Medical Centre at Muwaileh – Sharjah, UAE (Sep 2024 to Present)**
 - ▶ Experience in handling claims for submission as well as resubmissions.
 - ▶ Assigning appropriate medical codes for diagnoses, procedures, and services using ICD-10, CPT, and HCPCS coding systems.
 - ▶ Reviewing patient medical records and extract necessary information to ensure completeness and accuracy of data.
 - ▶ Ensuring coding practices adhere to all relevant regulations, guidelines, and standards (e.g., HIPAA).
 - ▶ Entering the input coded data into electronic health records (EHR) systems and maintain patient confidentiality.
 - ▶ Assisting with the preparation of bills and claims for insurance reimbursement.
 - ▶ Assisting in preparing documentation for internal and external audits.
 - ▶ Collaborating with healthcare providers to clarify diagnoses and procedures for accurate coding.
 - ▶ Staying updated with coding guidelines, industry trends, and changes in regulations.
- 2. GENERAL DENTIST (Full-time) – M/s Xpressions Dental Hospital at Chennai – India (Oct 2018 to Mar 2019)**
- 3. GENERAL DENTIST (Part-time) – M/s Suraj Hospital at Chennai – India (Sept 2017 to Sept 2018)**

CERTIFICATION:

Certified Professional Coder (CPC)[®] certification from American Association of Professional Coders (AAPC) at United Arab Emirates in 2023.

EDUCATIONAL QUALIFICATION:

Bachelor of Dental Surgery (BDS) from **SRI VENKATESHWARA DENTAL COLLEGE & HOSPITAL**, Chennai, Tamil Nadu, India (2013 – 2018).

SKILL:

Knowledge in ICD-10-CM, HCPCS, CPT coding procedures.

Knowledge in MS Office tools such as Excel, Word, PowerPoint & Outlook.

PERSONAL DETAILS:

Date of Birth : 09-05-1995

Languages Known : English, Tamil

Nationality : Indian

Marital Status : Married

Visa Status : Residential Visa

Notice Period : Immediate