Dr. ASMA ABDUL SATHAR, BDS.
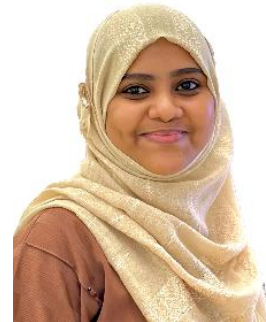
(AAPC certified Medical Coder)

Mob: +971 55 693 5712 | Email: asmavsm@gmail.com
LinkedIn: linkedin.com/in/asma-abdul-sathar
Address: Muwaileh Commercial, Sharjah – UAE.

OBJECTIVE:

- I'm an AAPC certified Medical Coder (CPC) seeking for suitable opportunity in the healthcare field for the qualified positions to support a variety of patients and handle their data with care and discretion and also to use my expertise to assign procedural and diagnostic codes depending on patients' unique conditions and requirements.
- Organized and motivated professional with keen communication skills and extensive knowledge of physiology, anatomy, and medical terminology.

EXPERIENCE:

1. **MEDICAL CODER (INTERNSHIP) –** M/s **Shifa Al Rabee Medical Centre** at Muwaileh – Sharjah, UAE (Sep 2024 to Dec 2024)

   - Experience in handling claims for submission as well as resubmissions.
   - Assigning appropriate medical codes for diagnoses, procedures, and services using ICD-10, CPT, and HCPCS coding systems.
   - Reviewing patient medical records and extract necessary information to ensure completeness and accuracy of data.
   - Ensuring coding practices adhere to all relevant regulations, guidelines, and standards (e.g., HIPAA).
   - Entering the input coded data into electronic health records (EHR) systems and maintain patient confidentiality.
   - Assisting with the preparation of bills and claims for insurance reimbursement.
   - Assisting in preparing documentation for internal and external audits.
   - Collaborating with healthcare providers to clarify diagnoses and procedures for accurate coding.
   - Staying updated with coding guidelines, industry trends, and changes in regulations.

2. **GENERAL DENTIST (Full-time)** – M/s **Xpressions Dental Hospital** at Chennai – India (Oct 2018 to Mar 2019)

3. **GENERAL DENTIST (Part-time)** – M/s **Suraj Hospital** at Chennai – India (Sept 2017 to Sept 2018)

CERTIFICATION:

Certified Professional Coder (CPC)® certification from American Association of Professional Coders (AAPC) at United Arab Emirates in 2023.

EDUCATIONAL QUALIFICATION:

Bachelor of Dental Surgery (BDS) from **SRI VENKATESHWARA DENTAL COLLEGE & HOSPITAL**, Chennai, Tamil Nadu, India (2013 – 2018).

SKILL:

Knowledge in ICD-10-CM, HCPCS, CPT coding procedures.

Knowledge in MS Office tools such as Excel, Word, PowerPoint & Outlook.

PERSONAL DETAILS:

Date of Birth : 09-05-1995

Languages Known : English, Tamil

Nationality : Indian

Visa Status : Residential Visa

Notice Period : Immediate