





## ABOUT ME





 Experienced

 02/11/1990

 Al Karama, Dubai, UAE

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Experienced Pharma professional (**M pharm, DHA eligible, CPC-A**) seeking an entry level position in medical coding or billing profession with a prestigious organization that offers opportunities to learn, leverage my skills and to give my extended contribution in its achievement.

## EDUCATION

### ♦ **Master of Pharmacy, Pharmacology**

Regional Institute of Medical Sciences  
and Research, Mahatma Gandhi  
University Kottayam, Kerala, India


Postgraduate, November 2016

### ♦ **Bachelor of Pharmacy**

Regional Institute of Medical Sciences and  
Research, Mahatma Gandhi University  
Kottayam, Kerala

Graduated, November 2014

## WORK EXPERIENCE

 February 2019 - August 2019

### **DHA Pharmacist**

Al Bashaer Pharmacy  
Al Satwa, Dubai, UAE

- Review and process electronic prescriptions for accuracy and quality.
- Check prescription orders from clinics, review narcotic reconciliations, dispense and verify medication in compliance with DHA regulations.
- Consult with doctors over telephone regarding orders, interactions and patient reactions to medications.
- Provided patient counselling regarding the medications (OTC/Rx drugs), supplements, disease condition and medical equipment such as blood glucose monitors, BP monitors, nebulizers etc.

- Maintained drug inventory levels by ordering necessary medications, supplies and verifying deliveries against purchase orders.
- Assisted in the proper ordering, handling, receiving, documentation and storage of controlled medications.
- Advised customers on the selection of medication brands, OTC drugs, medical equipment or health supplies.



September 2016 - August 2018

### **Pharmacist**

Waffa's Medicals  
Trivandrum, Kerala

- Properly filled and dispensed an average of 100 prescriptions per day receptively answered customer questions.
- Checked prescriptions for appropriate dosage, drug interactions, allergies and contraindications before dispensing medications.
- Monitored appropriateness and safety of drug profiles for various pediatric and geriatric populations.
- Manage drug inventory and assist with drug file maintenance.
- Verified patient data and billing information, provided friendly customer service at prescription drop off and pick up counters.



August 2014 - September 2016

### **Pharmacist**

Kalyani Medicals  
Kottayam, Kerala

- Assisted other pharmacy staff with drug inventory, purchasing and receiving
- Regularly stocked shelves rotated stock and checked for expired medications.
- Receptively answered customer questions and helped locate desired items in the pharmacy.
- Correctly completed pharmacy paperwork including daily and weekly reports.
- Properly compounded and dispensed medications as prescribed by doctors and dentists.



## **CERTIFICATIONS**

- Certified Professional coder - Apprentice (**CPC-A**)  
**Score 90% (ID: 01890259)**  
American Association of Professional Coders (AAPC), 2021
- **DHA** eligible, Dubai Health Authority, 2018  
**(ID: 00210812)**



## SKILLS

- CPT, ICD-10-CM and HCPCS level II codes
- Medical Terminology
- Anatomy, Physiology and Pharmacology
- Data entry and management
- Clinical data analysis and abstraction
- Excellent verbal and written communication
- Quick learner and good team player



## PUBLICATIONS

- Extraction, preliminary screening and characterization of *Portunus sanguinolentus* exoskeleton extracts World Journal of Pharmaceutical Research volume:5, Issue:4, pg.: 1695-1704, April 2016
- Diuretic activity of *Kaempferia Galanga Linn* rhizome extract in albino rat. World Journal of Pharmacy and Pharmaceutical Sciences volume:5, Issue:4, pg.: 1161-1169, March 2016



## LANGUAGES

- English
- Malayalam
- Tamil



## PERSONAL

- Gender Female
- Marital Status Married
- Visa Status Resident Visa
- Nationality Indian
- Passport No S1181960

## DECLARATION

I Kannaki Karthika Suresh, hereby declare that the information contained herein is true and correct to the best of my knowledge.

Kannaki Karthika Suresh