



REEM MUSAAD NAJI

Personal Data:

Name: Reem Musaad Naji

Sex : Female

Date of birth : 28.07.1985

Nationality : Yemeni

Marital status : Married

Permanent address : Ajman , UAE

Mobile number : 050 -2717343

E-Mail : rosy.girl85@yahoo.com

Passport details :

Number :	Issued date :	Expiry date :	Issued from :
08440371	20/01/2019	20/01/2025	Dubai

Visa details :

Number :	Issued date :	Expiry date :	Issued from :
	01/04/2019	31/03/2021	Ajman

Career objectives:

Looking for a challenging position with opportunities for career growth where my qualification, educational and work experience can be applied and developed in turn to improve the performance of the Organization.

Profile:

Flexible, patient, energetic, active, creative , self-motivated, punctual, dependable, loyal, diligent, strong work ethic, organized and strong customer / employee relation skills.

Nursing registration (MOH License):

Country :	Registration No. :	Issued date :	Expiry date :
UAE	RN008698	01/10/2018	01/10/2022

Academic and Professional Education:

- 2015 – 2017 Bachelor Of Science In Nursing**
Astana medical university
- 2003 – 2006 Diploma Of Science In Nursing , Institute Of Nursing (ION) ,**
Ras Al Khaimah , UAE.
- 2001– 2003 GCSE: General Certificate of Secondary Education, Science section, Zubaidah**
Secondary School, Ras Al Khaimah , UAE.

Professional Experience (from the most recent):

Experience	Facility	From	To
ICU – CCU – CATH LAB Head Nurse	Saudi German Hospital – Ajman	3/2019	2/2020
Acting as In patient manager	Saudi German Hospital – Ajman	3/2019	2/2020
Acting as nursing Supervisor	Saudi German Hospital – Ajman	3/2019	2/2020
CCU manager (critical care unit)	Ibrahim Bin Hamad Obaid Allah (IBHOH) Hospital , MOH	3/2016	2/2019
Staff nurse & Shift In- charge Nurse (CCU)	Ibrahim Bin Hamad Obaid Allah (IBHOH) Hospital	1/1/2012	29/2/2016
Staff nurse and Shift In-charge Nurse (MALE MEDICAL WARD	Ibrahim Bin Hamad Obaid Allah (IBHOH) Hospital	26/8/2008	31/12/2011
staff nurse	School health	10/2009	07/2010

- **Working in Nursing from: 26/08/2008 till 2/2020 . (Almost 12 years of experience).**

Awards:

- Award for the hard work during period of JCI reaccreditation 2018 – From, RAK District, MOH, UAE.
- Award as best Unit manager at the level of Hospital August 2017.
- Award as best Unit manager at the level of Hospital May 2017.
- Awards and certificate of Reporting OVRs for year 2017 from Quality department and nursing office, Ibrahim bin Hamed Obaidullah Hospital, RAK, MOHAP.

- Award as best Unit manager at the level of Hospital December 2016.
- Momentum granted as appreciation for the hard work during period of JCI Accreditation 2015 - From nursing office, RAK District, MOH, UAE.
- Awarded as the best Nurse for the valuable contribution to the quality work for the year 2014.

General skills:

Driving License: Proficiency: Expert Years of Experience: ---14--- years.

Time Management: Can plan, organize, prioritize and meet deadlines

Problem Solving: Have the ability to use strategic ways to solve problems and Capable of leading others to achieve common goals .

Teamwork: An effective team player that completes all assigned tasks.

Organizational skills:

Handles details, coordinates tasks, punctual, manages projects effectively, Meet deadlines, sets goals, keeps control over budget, plans and arranges Activities multi-tasks.

Leadership and Management skills:

Capable of leading others to achieve company's or groups common goals Leads groups, teaches/trains/instructs ,Delegates' responsibility, makes decisions, directs others, and implements decisions, Enforces policies, and takes charge.

Interpersonal skills:

Works well with others, sensitive, supportive, motivates others. Cooperates, delegates effectively. Represents others, Self-confident, and Accepts responsibility.

Presentation and Communication skills:

Able to give presentations in front of audience , Writes clearly and concisely, speaks effectively, listens attentively, openly expresses Ideas, negotiates/resolves differences, leads group discussions, provides feedback and confidently speaks in public.

Research and Planning:

Forecasts /predicts, creates ideas, identifies problems, meets goals, Identifies resources, gathers information, solves problems, defines needs, Analyzes Issues, develops strategies, and assesses situations.

Professional skills

- Diploma in health care management , Cambridge training collage, Britain , 2017
- Health Care Quality Management (HCQM) course , Cambridge training collage, Britain , 2017

- Health Care Quality Management (HCQM) course , Knowledge and Human development Authority , Dubai , 2017
- ICDL Certificate (International Computer Driving License) in both Arabic and English From RAK international center (on 07 august 2011) , Expert .
- Certificate of completing the course in (windows, word, excel, PowerPoint, internet and access) in both Arabic and English from RAK international center (from 20/6/2011 until 21/08/2011) with Excellent grade.
- English (communication skills) certificate from RAK international center (from 6/11/2006 until 16/12/2006) with a very good grade.

Achievements (from most recent one)

Achievements During The Years Of Service " AT WORK" :

2019

- Member of commissioning team in Saudi German Hospital , Ajman , UAE
From March 2019 till June 2019

2018

- Act as organizer for world heart day activities in police station –RAK ,
September 2018
- Act as organizer for world heart day activities in American University –RAK ,
September 2018
- Certificate of organizing conference (World Sepsis Day: A World Free Of Sepsis) was held on 09/08/2018.
- Certificate of attending one day course (Latest Medical disposable technique for safer practice) was held on 28/06/2018, organized by MOHAP.
- Certificate of attending “The effect of multidisciplinary approach on patient experience”
Was held on 25/04/2018 Organized by the Clinical Quality and Healthcare Accreditation Department –Hospital Sector-MOHAP
- Certificate of attending (9th annual Abu Dhabi wound care conference) was held on 10-11/2/2018 organized by SKMC – Abu Dhabi – HAAD

2017

- Act as organizer for world heart day activities in the hospital , Manar Mall and Naeem Mall , September 2017
- Act as organizer for (waste management activity) in the hospital , 2017
- Certificate of completing program in health care quality management (HCQM).
- Certificate of completing program in health care quality management (HCQM).
- Certificate of attending course (Advanced Cardiac Life Support Provider) was held on 17-18 September 2017 organized by Ministry of health and prevention.

2016

- Certificate of attending training program on (Evidence Based Nursing Made Easy) , was held on 17-18 October 2016.
- Certificate of attending the 5th Annual meeting of CSI – Emirates Chapter, was held on 14th October 2016 .
- Act as organizer and coordinator for one day CME program related to (ECG interpretation and arrhythmias) .
- Credentials Verification certificate from DATA FLOW 6/2016
- Certificate of appreciation from Quality Department and administration of Ibrahim Bin Hamad Obaidullah Hospital for Reporting OVR 2016
- Certificate of attending nephrology conference held at Kalba Hospital on 29th April 2016 organized by Training and Professional Development Department . Awarded 6 CME credits hours.
- Certificate of attending one day program on (management of common Respiratory Disorder in ICU) organized by intensive care unit held at Dibba Hospital and is held on 30th of April 2016 . Awarded 6 Credit Hours .
- Certificate of attending one day course on (Basic ECG Interpretation) was held at the Training and Development Center – Sharjah . held on 1st of March 2016 . Awarded 6 credit Hours .
- Certificate of participation as a delegate in the Cardiology Update organized by RAK MHSU in association with RAK Medical district, MOH and Cardiology Society of India (Emirates Chapter) which held on 5th February 2016. CME Credits 6 Hrs.

2015

- Certificate of attending the 4th Annual Meeting of CSI (Cardiological Society of India) – Emirates Chapter held on 30th October 2015 at Hotel Taj, Dubai, UAE. Awarded 8 CME credits hours.
- Certificate of appreciation and award in recognition of valuable contributions to JCI (Joint Commission International) Accreditation 6/9/2015 from Ibrahim Bin Hamad Obaidullah Hospital, Nursing office.
- Certificate of appreciation and award in recognition of valuable contributions to JCI (Joint Commission International) Accreditation 6/9/2015 from Ras Al Khaima District , MOH

2014

- Certificate of attending fire and safety training on 16th October 2014
- Certificate of participation as a delegate in the Cardiology Update organized by RAK MHSU in association with RAK Medical district, MOH and Cardiology Society of India (Emirates Chapter) which held on 7th February 2014. CME Credits 6 Hrs.

2013

- Certificate of attending the world kidney day meeting 2013 (new Frontiers in the management of patient with CKD) organized by RAK Medical district, MOH which held on 16th March 2013 . CME Credits 6 Hrs.
- Certificate of participation as a delegate in the Cardiology Update organized by RAK MHSU in association with RAK Medical district, MOH and Cardiology Society of India (Emirates Chapter) which held on 8th February 2013. CME Credits 6 Hrs.

2012

- Certificate of attendance the diabetes training programme organized by the National Committee for Diabetes Control from 16/05/2012 to 18/05/2012. Awarded 16 credit hours.
- Certificate of Appreciation and award for participate in the diabetes education workshop (diabetes mellitus type 2, from A to Z) held on 21 March 2012. Rashid Center for Diabetes and Research – Ajman, UAE. Awarded 3 CME credits hours.
- Certificate of attendance the nephrology meeting and world kidney day symposium organized by RAK Medical District with cooperation of EMA-N and RAK MHSU which held on 10th march 2012 . CME Credits 5 Hrs.

2011

- Certificate of Appreciation and award for contributing and attending in the (World AIDS Day 2011 Celebration) under the theme “ HIV Stigma and Discrimination among health workers” . Granted 4 CME credits hours
- Certificate of attendance the Nursing Conference (new trends in Diabetes) organized by Al Baraha Hospital – Nursing Department which held on 19th November 2011. CME Credits 6 Hrs.
- Fire and safety workshop organized by Civil Defense General Command – RAK Which held on 14/04/2011
- Certificate of participation as a delegate in the Cardiology Update organized by RAK MHSU in association with RAK Medical district , MOH Which held on 25th February 2011. CME Credits 6 Hrs.

2010

- Certificate of participation as a delegate in 3rd ENDOCRINE and DIABETES update organized by RAK MHSU in association with Al Zahrawi Hospital , AKMG RAK CHAPTER & RAK medical Zone which held on 5th march 2010 , awarded 6 CME credits hours .

2009

- Certificate of attendance (The world no Tobacco day Symposium) organized by RAK Medical District, held on 30th May 2009. CME Credits 3 Hrs.
- Certificate of attendance a seminar on wound care principles organized by Hill-Rom’s clinical Specialty, Middle East, Africa & India Sub-Continent (Jabel Ali Free Zone Authority) which held on 21st May 2009.
- Certificate of participation as a delegate in Infection Control Symposium on 31st January 2009 organized by RAK Medical District. Awarded 3.5 CME credits hours.

2008

- Certificate of attendance the (Elderly Home Care Conference) organized by MOH , Sector for Health Policies Affairs , Primary Health care Department 18-19 December 2008, CME Credits 10 Hrs.
- Certificate of participation as a delegate in 2nd ENDOCRINE and DIABETES update organized by AKMG - RAK Chapter , RAK MHSU and Al Zahrawi Hospital , RAK on 14th November 2008 (World Diabetes Day) Awarded 8 CME credits hours.

Other Accomplishment:

- Act as **super user** in reputed Health Information system in Saudi German Hospital for the dae 2019
- **Member of patient relation committee** in Saudi German Hospital for the date 2019

- Act as **super user** in reputed Health Information system in Ibrahim Bin Hamad Obaidullah Hospital .
- **Member of code blue committee** in Ibrahim Bin Hamad Obaidullah Hospital for the year 2018 till the date.
- **Member of mortality and morbidity committee** in Ibrahim Bin Hamad Obaidullah Hospital for the year 2017 till the date.
- **Member of Nursing Competency Program (NCP) Sub-Committee** in Ibrahim Bin Hamad Obaidullah Hospital for the year 2017.
- **Member of code blue team** in Ibrahim Bin Hamad Obaidullah Hospital for the year of 2016 till date.
- Participate in world heart day 2016 in Al Naeem Mall.
- **Act as Quality link nurse** in Ibrahim Bin Hamad Obaidullah Hospital for the year of 2016 till the date .
- **Member of chart audit committee** in Ibrahim Bin Hamad Obaidullah Hospital for the year of 2016 till date.
- **Certification Of Completion For Basic Life Support (BLS) Course For Health Care Provider** Held On Nov 07-11, 2006. Dubai Ambulance Training Department, UAE.
- **Certificate of Appreciation as a volunteer** at the fifth camp for kids with diabetes in UAE and the Arab World between 26-30 /3/2016
- **Appreciation certificate as a volunteer** to treat cardiac patient , RAK , UAE , date 10/05/2008
- **Certificate of recognition of academic achievement in Diploma** , the academic year 2005/2006
- **Act as Diabetes Link Nurse** in male medical and cardiology ward between 2008 to 2011.

Competencies:

General competencies

- PALS
- ACLS
- BLS
- Infection control / hazardous / waste / universal precautions awareness .

Language:

Arabic: Educated Native Speaker Proficiency
English: highly skilled in Speaking, writing and listening

Hobbies:

Interests: Reading, Using computer Programs.

References:

Will be provided upon request