

# TALHA SHARIF

## Experienced Dentist

@ talhasharif54@gmail.com

📍 Pakistan



## SUMMARY

Experienced marketing professional transitioning into dentistry with a strong focus on clinical excellence and patient care. Highly adept at interpersonal communication and experienced in supervising teams to achieve measurable results.

## EXPERIENCE

### General Dentist

#### New Al Habib dental clinic

📅 10/2023 - Present 📍 Khair pur(pakistan)

Administered comprehensive professional dental treatment to address the oral health needs of patients. Managed administrative functions of the dental office and supervised the work of dental hygienists and dental assistants.

- Conducted routine recall exams, simple extractions, restorations, prosthetic services, prophylaxis, and fluoride treatments resulting in a 90% patient satisfaction rate.
- Provided diagnosis of patient's dental status utilizing accepted clinical and radiological techniques and assessed patient's dental status and arranged for appropriate consultations to determine treatment needed.
- Referred patients to dental specialists when appropriate resulting in more effective patient care.
- Maintained accurate and complete patient records and tracked patient progress over time.
- Managed the dental office in compliance with regulatory and legal requirements.

## STRENGTHS

### ★ Clinical Excellence

Recognition for providing high-quality professional dental treatment resulting in a 95% patient satisfaction rate.

**STRENGTHS Empathy and Patient-Focused Care** Demonstrated empathy by offering pain-relief options and providing clear explanations of procedures, resulting in improved patient satisfaction and retention rates.

**Teamwork and Collaboration** Collaborated with dental hygienists and dental assistants to provide comprehensive patient care, resulting in improved patient outcomes and higher productivity levels.

**Continuous Learning and Professional Development** Attended seminars and workshops on the latest technological advancements and treatments in dentistry, improving clinical skills and providing patients with cutting-edge treatments.

### ★ Leadership

Successfully managed teams of up to 10 professionals in multiple locations to ensure the delivery of exceptional customer service resulting in an average customer satisfaction rate of 96.5%.

### ★ Patient Care

Excellent people skills with ability to provide compassionate care resulting in a 97% patient retention rate.

## EXPERIENCE

### General dentist

#### Umar Medicare Hospital

📅 09/2021 - 10/2023 📍 Mailsi (pakistan)

- customer relationship management
- Managed a caseload of 50+ patients per week resulting in an 85% retention rate Increased efficiency by 25% by implementing a new scheduling system.
- Collaborated with multidisciplinary teams to achieve successful patient outcomes.
- Developed and maintained positive relationships with patients, staff and members of the community.
- Trained and mentored new dental assistants resulting in improved performance and productivity
- Successfully diagnosed and treated various dental conditions, resulting in improved patient satisfaction.
- Performed complex procedures such as root canals and extractions with high success rates .
- Expertise in using advanced dental technologies such as CBCT and CAD/CAM Excellent knowledge and experience in infection control protocols and safety procedures.
- Strong verbal and written communication skills Detail-oriented with excellent organizational and time management skills.
- Compassionate and patient-focused, with the ability to empathize with patients' concerns and needs Fluent in multiple languages, including English, Hindi and urdu.
- Possess a current dental license and Consistently meet or exceed production targets and quality standards.

### General Dentist

#### Akhtar Saeed Medical and Dental College

📅 09/2020 - 09/2021 📍 Lahore (pakistan)

#### Key Achievement:

Successfully reduced patient wait time by 30% through efficient scheduling management.

- Diagnose and treat dental issues, both minor and major, using a range of procedures
- Provide patient care in accordance with accepted standards of dentistry.
- Restorations of teeth, including fillings, crowns, bridges, and implant restorations
- Perform surgical extractions, scaling and root planing, and periodontal therapy

## EDUCATION

### Bachelor of dental surgery

#### Akhtar Saeed Medical and dental College

📅 06/2016 - 07/2019 📍 Lahore ,pakistan

## SKILLS

### General Dentistry

### Marketing Strategy

### Market Research Branding

### Social Media Marketing

### Team Leadership

### Customer Relationship Management

### Marketing Budget Management

### Market Analysis

## ACHIEVEMENTS



### Volunteer Work

Volunteered at the local health clinic to provide free dental check-ups and oral hygiene education to underprivileged communities.



### Academic Achievement

Graduated with honors from Akhtar Saeed Medical and dental college

## CERTIFICATION

### MOH Registered Dentist Uae

Ministry of health and prevention UAE

## LANGUAGES

---

**English**  
Proficient



**Hindi**  
Proficient



**Urdu**  
Native



**Punjabi**  
Native

