

DHILNA M

CERTIFIED MEDICAL CODER

CAREER OBJECTIVE:

To be associated with an organization which gives me career path and job satisfaction using my Educational qualification, Work experience and Communication skills.

EDUCATION QUALIFICATION:

Medical Coding December 2022 to September -2023
Cardea Healthcare Solution (Approved By AAPC)

BSC Bio Chemistry with NT June 2015 - July 2018
Bharathiar University, Coimbatore

- Completed BSc Biochemistry with Nano technology from Bharathiar University, Sree Narayana Guru College, Coimbatore, Tamilnadu with 77%

Science May 2014 - May 2016

Board of Higher Secondary Examination,
Government of Kerala

- Passed Higher Secondary Examination from RPMHSS Panagattery, Palakkad, Kerala with 81%

CERTIFICATION:

**AMERICAN ACADEMY OF PROFESSIONAL CODERS CERTIFICATION
2023 – 2024**

- Successfully passed AAPC examination from CARDEA Health Care Solution Palakkad, with 83% (CPC)

INTERNSHIP:

LAB TECHNICIAN TRAINEE

LAKSHMI COMPUTRAISED LABORATORY

Duration: Aug, 2021 to Jan, 2022

Kerala, India

Job Description:

- Receive, label and analyze samples (blood, toxic, tissue etc.)
- Design and execute laboratory testing according standard procedures, make observations and interpret findings
- Conduct experiments under defined conditions to verify/reject various types of hypotheses using refined scientific methods
- Organize and store all chemicals substances, fluids and compressed gases according to safety instructions
- Record all data and results in specified forms (paper and electronic) with accuracy and responsibility
- Maintain equipment and assist in ordering laboratory supplies
- Ensure that all safety guidelines are followed strictly at all times and maintain a clean and orderly environment

Professional Skills:

• CPT®, ICD-10-CM, and HCPCS Level II codes	100%
• Medical terminology	100%
• Speed typing	80%
• Decision making	80%
• Problem solving	80%
• Time management	

Declarations:

I hereby certify that the above information are true and correct according to the best of my knowledge & My Experience.

DHILNA M



Contact: +971-56 622 4858 (UAE)
Email: dilnack205@gmail.com
Dubai-United Arab Emirates

Personal Information:

- Name : DHILNA M
- Nationality : Indian
- Date of Birth: 24/09/1997
- Gender : Female
- Marital Status: Married
- Religion: Muslim

Passport Details:

- Passport No.: U7376951
- Date of Issue: 19/11/2020
- Date of Expire: 18/11/2030
- Place of Issue: Cochin, Kerala, India
- Visa Status : Husband Visa

Languages Known:

English, Hindi, Malayalam & Tamil
(Fluent) Reading, Writing & Speaking

Personal Skills:

- Team Member
- Very good and excellent communicator
- Excellent client facing skills.
- Good interpersonal relation
- Ability to communicate with customers in professional manner
- Ability to adapt to new professional ethics.
- Hardworking and Reliable