**Dr.R.Prabhakar MD, MBA (Hosp)**

Residential Address: 26/1, “Niranjanapriyam”, Vivekananda Nagar Extn,

Singanallur PO, Coimbatore-641005.

E-mail: drnair4u@gmail.com

Tel: **+91-8946025536**

 **+91422-2272281**

**Objective:**

To contribute effectively and make an impact in the field of integrated health care management and its allied sectors in a focused and dynamic organization where I can maximally utilize my medical and healthcare knowledge, creativity and dedication to achieve excellent results.

Total years of experience in Healthcare industry: **10 years and 3 months.**

Relevant years of experience in Medical Review (Pharmacovigilance and Drug safety): **4 years and 3 months.**

**Academic Qualifications:**

• **MBA (Hospital Administration and Healthcare Management)** - May 2014

Indian Institute of Business Management and Studies, Mumbai, India

• **MD (Doctor of Medicine)** - June 2008

Samara State Medical University, Samara, Russian Federation.

• **School Education-** Carmel Garden Matriculation Higher Secondary School, Coimbatore

**Professional Experience:**

Appointments:

**Senior Drug Safety Physician (Pharmacovigilance Physician) -- MEDICAL REVIEW** (Nov 2014 to Feb 2019)

Merck Group (via BIOCLINICA Inc), Mysore, Karnataka, India.

Duties and responsibilities:

* Perform medical review for drug related adverse clinical events.
* Medical evaluation of adverse effects of pharmaceutical products including causality assessment, MedDRA coding and performing listedness against the reference documents.
* Performing review and assessment of ICSR (individual case safety report) cases and route the cases to approval activity in Aris g 7.4 PVDB.
* Perform medical triage of cases and determine seriousness, attribution and relatedness across products as assigned.
* Monitoring scientific literature databanks for publications related to medication safety.
* Report writing and pre & post marketing risk-benefit analysis.
* Maintain strong GPVP & GCP knowledge.
* Internal product lead for specific products. Responsible for solving all queries and issues related to those products.
* Training, counselling and mentoring of medical reviewers. Allocation of expedited and non-expedited cases for other medical reviewers in the team prioritized based on activity due date of cases.
* To approve non serious cases as applicable. Recheck of relevant medical assessments completed by the medical reviewers in the database and to provide feedback if required.
* Serious cases approved if required as per the instructions from client.
* Communicate and interact effectively within and across all client therapeutic teams, maintain good working relationship with clients.
* Maintain good knowledge of regulations, guidelines and SOP’s.

**Hospital in-charge (Administration) and RMO**

(Sep 2010 to Sep 2014)

Al Salama Hospital Cluster, Kalikavu, Malappuram, Kerala, India.

Duties and responsibilities:

•My administrative role included supervision of daily administrative operations.

•Monitor expenses and suggest cost-effective alternatives for smooth running of the organization.

•Create quarterly and annual budgets and make proper planning.

•Development and implement most effective policies for all operational procedures of all departments including pharmacy, laboratory, x-ray, physiotherapy, nutrition, scan, ambulance service, blood bank, histo-path lab, nursing, canteen, bed making, cleaning, vehicle transport, maintenance etc.

•Maintain proper business strategy, advertising, medico marketing to enhance the growth, development and progressive betterment of the organization.

•Ensure utmost cleanliness and quality is maintained meeting the accreditation norms and standards.

•Administration work in relation to patient affairs, visiting surgeons tariff and management, customer care, organizing health camps periodically.

•Prepare work schedules.

•Maintain organized medical and employee records.

•Monitor staff attendance and their performance level.

•Organize meetings with staffs on a regular basis. Make them aware they are well disciplined at work.

•Monitor accounts department, salary distribution and preparing of EPF/ESCI.

•Handling queries associated with medico-insurance and claims.

•Regular protocol training of admin, nursing staff and paramedical personnel.

•Training of new employees. Teach them adoption of time management skills.

•Ensure prompt ordering and stocking of medical, surgical and office supplies.

•Ensure all equipments and machineries are properly working and well serviced.

•Answer queries from doctors, nurses and healthcare staff. Being a medico, communication, co-ordination and negotiation with both medical and non-medical staff is of more ease and feasible maintaining high professionalism and ethics.

•To assist the HR team more professionally as and when required if any difficulty during the process of recruiting doctors and paramedics as communication and query handling will be of ease and more smooth.

•Resolve potential issues with patients very politely, convincingly and pleasingly ensuring that they are provided with utmost care and comfort.

•Stay up-to-date with healthcare norms, rules and regulations.

•Additionally my clinical responsibility involved medical management of outpatients and inpatients, general practice, minor surgical procedures, assisting major surgical procedures, managing casualties of poly trauma and medical emergencies.

**Resident Medical Officer** (Sept 2008 to Sept 2010)

S.K.S Hospital, Mettupalayam, Tamil Nadu, India.

Role: Primary role was as a clinician managing outpatients and inpatients and making appropriate referrals to a nearby tertiary centre. General practice, minor surgical procedures, assisting major surgical procedures, managing casualties of poly trauma & medical emergencies.

Administrative role included supervision and education of nursing staff, accounting and finance planning.

**Skills & attributes**:

• Good written/oral communication skills, interpersonal, organizational, problem-solving and time-management skills.

• Proven track record of being a capable administrator in complex environments.

• Demonstrated ability to complete multiple tasks concurrently and deliver results in a fast paced environment.

• Ability to perform under stringent timelines.

• Computer literate and competent with use of pharmacovigilance databases.

• Willingness to travel for work purposes.

**Conferences, Training & Workshops:**

• August 2014 -- Delegate at International conference on healthcare leadership forum at Chennai, India. Participated actively in healthcare intelligentsia interactive sessions with CEO’s of leading hospital groups and health care firms.

• August 2014 – Delegate at 12th edition of B2B international expo on medical equipments and hospital needs organized by Medicall International at Chennai trade center, Chennai, India.

• August 2011 – Participated in international expo on hospital needs organized by Mindray Medicall international at Chennai, India.

• January 2015 -- Completion of Training in **ARISg PVDB 7**

• November 2017 -- Completion of **Delta-Training ARISg/j 7.4** user Training.

**Few Social and Charitable Activities:**

Life Member – Akhila Bharata Ayyappa Seva Sangham

(A non-profit charitable organization)

**NB: AVAILABLE TO JOIN IMMEDIATELY IF ANY URGENT REQUIREMENT.**