

DR. ADIL MOHAMMED SHAHAB

0505650960 @ adilmshahab@gmail.com Sharjah, U.A.E.

- Current visa status: Visit visa
- Nationality: Bangladesh
- D.O.B. 23/12/1995

PROFESSIONAL SUMMARY

Seasoned with over 6 years of diverse experience, including, in Education Consultation and all levels of management; while working to beat expectations and deadlines. I am now seeking a related progressive and challenging position to leverage my strategic thinking, professionalism, problem solving, interpersonal and leadership skills to advance the organization as well as to continue to develop my knowledge and potential.

PROFESSIONAL EXPERIENCE

1) EDUCATION CONSULTANT - IIC, Ideal Education Limited – Kharkov, Ukraine. (Nov 2013 – June 2019)

- Slashed recruitment expectations by skewing and finding potential applicants through background research and online scavenging.
- Sky rocketed through targets by provided counselling to students looking to study abroad and adequate education advice; built and maintained long-term relations to provide the best.
- Excelled in allocated mandatory responsibilities such as receiving and processing student documents and completing admission applications.

2) ON-CALL ANCHOR and SHOW HOST - Multiple events- Kharkov, Ukraine (Feb 2014- Feb 2019)

3) SALES COORDINATOR – ASUS, GITEX – Dubai, U.A.E. (Oct 2013)

- Achieving highest level of customer satisfaction by providing each customer individual care and purchase assistance to increase units sold per transaction.
- Use command of communication skills to offer additional and/or alternative items to drive sales.

ACADEMIC QUALIFICATION`

1. MBBS -Member of Student Member Council representing 7 th Faculty	Kharkiv National Medical University, Kharkiv, Ukraine.	2019
2. HIGHER SECONDARY -Prefect	Arab Unity School, Dubai, U.A.E	2012
3. SECONDARY -Elected Prefect	Grammar School, Dubai, U.A.E	2011



LANGUAGE PROFICIENCY

- English
- Russian
- Hindi
- Arabic
- Urdu
- French
- Bengali

(Proficiency varying from Basic to Fluent)

KEY PERSONAL SKILLS

- Confident to work independently
- Believe in teamwork
- Quick learner
- Can work under pressure
- Ambitious
- Energetic
- Self-motivated
- Passionate
- Forward thinking
- Focused
- Hard working
- Time bound

PAST PROFESSIONAL EXPERIENCE INCLUDE:

- Sales Exec. – Kite Festival (August 2013 - Sep 2013)
- Administration Office – Al Shafin Steel & Turning (Jun 2013- AUG 2013)
- Editor and board member – Student Express Magazine (Nov 2010 – Dec 2011)