



Dr. Bushra Javed
M.B.B.S
General Practitioner

Home Address

Al Nahda, Sharjah, UAE

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OBJECTIVE

For an organisation to remain competitive, it is imperative for management to hire professionals who can deliver outstanding results.

Considering my education and experience, I'm confident that I have

Key skills & core competencies

Self-motivated and strong/independent decision-making qualities.

Keeping up an inquisitive and explorative attitude, which I believe, leads to a constant learning process.

The disciplined and organised way of working along with positive approach towards challenges.

Ability to prioritise workloads & control multiple tasks even in busy schedules.

HANDS ON EXPERIENCE

- History Taking & Clinical Skills
- ABG, CBG
- Suctioning
- ECG
- Speculum Examination
- Chest X-Rays
- Swab Collection
(THROAT SWABS)
- IM and IV Injection
- Suturing
- Inserting Urinary Catheter
- IV Cannula
- NG Tube insertion
- Lumbar Puncture
(Under Supervision)
- Ascetic Tap
- Pleural Aspiration
(Under Supervision)
- Systemic Examinations

**GENERAL PRACTITIONER,
REEM AL NAHDA MEDICAL
AND DIAGNOSTIC CENTRE, AL
NAHDA
SHARJAH.
2018- TILL PRESENT**

- Meet patients and make a diagnosis based on symptoms, case history and patient feedback.
- Prescribe medicines to treat specific conditions.
- Administer general health and lifestyle advice to prevent illness and/or speed recovery.
- Recommend and refer patients for further tests or treatment with other specialists for conditions that are not treatable by a GP.
- Administrative duties such as writing sick notes, updating patient records and writing Meet patients and make a diagnosis based on symptoms, case history and patient feedback.
- Prescribe medicines to treat specific conditions.
- Administer general health and lifestyle advice to prevent illness and/or speed recovery.
- Recommend and refer patients for further tests or treatment with other specialists for conditions that are not treatable by a GP.
- Administrative duties such as writing sick notes, updating patient records and writing referrals.

**HOUSE PHYSICIAN-
CAPITAL HOSPITAL
ISLAMABAD, PIMS
20 OCT 2016 - 31ST OCT 2017**

ROLE

During my internship in **MEDICINE**, I was rotated in cardiology, emergency room, Pediatric, Psychiatry and Hematology.

- Was responsible for attending patient admitted inward through Out Patient department and emergency room.
- Responsible for taking clinical history and examination and to make a management plan.
- During an emergency, rounds assisted senior colleague for all medical, surgical emergencies and Trauma cases.
- During my rotation in **SURGERY** and I worked in surgical ward and emergencies.
- Assisted minor surgeries in an emergency to my attending consultants also assisted surgeries like laparoscopic appendectomy, bariatric surgery, laparotomy for blunt trauma cases, laparoscopic cholecystectomy.
- During ward rounds, I was responsible for pre and post-operative care also rotated in Radiology department and Obstetrics / Gynecology.
- Received patients from OPD, Emergency room, Labour room.

**MEDICAL AUDITOR
ACCUMED ,DUBAI.
Saudi German Hospital
Dubai**

Dec 2014 – April 2015

Duration: 5 months

ROLE

- Evaluates and processes claims in accordance with insurance policy terms and conditions, company policies and procedures according to productivity and quality standards.
 - Ensures that targets are met for department Turnaround time, Quality and Productivity.
 - Identify and report back any type of claims observation or issues that may affect the process.
 - Collect and analyze claims data to identify and resolve errors, delayed claims, and processing issues. Providing recommendations to take steps to improve the claims processing quality standards and productivity.
 - Analyze reports from the administrative software for provider and member utilization trends and identification of areas requiring further management.
 - Support the Team leader / Manager in implementation of quality assurance programs in order to maintain standards of quality and minimize fraudulent cases.
 - Handling medical related call queries.
 - Maintain confidentiality with regard to the information being processed, stored or accessed.
 - Completes other projects and duties as assigned.
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- DONE ONE YEAR CLINICAL INTERNSHIP IN DUBAI FOR DIFFERENT GOVERNMENT HOSPITAL IN GENERAL MEDICINE , SURGERY, PEDIATRICS, GYNAECOLOGY, PSYCIATRY, PHC, PEDIATRIC SURGERY.

INTERN HOUSE OFFICER

**DUBAI HEALTH
AUTHORITY 2012-2013**

ROLE

- In the absence of the Consultant - Pay timely visits to in – patients and treat the patients along the indicated line of treatment
- Conduct medical procedure under supervision after getting the consent from patient’s attendant.
- Implementation of Quality protocols in patient care Complete and correct documentation of patient file & records Check and authorize all diagnostic requisition slips.
- Attend emergencies and informing consultant doctors for further action.

**CLINICAL ATTACHMENT
AS GENERAL DOCTOR IN
GOVERNMENT
HOSPITALS
PAKISTAN
APRIL 2011 DEC 2011**

- Providing the information regarding the patient's condition his/her attendant whenever required.
- Attended teaching lectures by professors.
- Attended ward on calls.
- Teach students clinical scenarios.

ACADEMIC PROFILE

- M.B.B.S. from Jiamusi Medical College, china from 2005-2010
- Registered with the Ministry of Education P.R. CHINA.
- Registered with Pakistan Medical & Dental Council-2016
- Ministry of health (MOH) as general practitioner, United Arab Emirates- 2015
- Certified with Course on diabetes management from **Royal College of Physicians, London, Accredited by DHA,2020**
- High School qualification completed from Bahria Foundation College, Islamabad, 2004.

DEVELOPMENTAL COURSES

- Early Management of Severe Trauma Course from ETCT Dubai, according to the American College of Surgeons guidelines.
- Certified Basic Surgical Skills from Gulf Medical College, Ajman
- Certified with Course on diabetes management from **Royal College of Physicians, London, Accredited by DHA,2020**

PRESENTATIONS DELIVERED ON

- Pulmonary Embolism
- Acute abdomen
- Gastric Outlet Obstruction
- Liver Cirrhosis
- Stroke
- Chest Pain
- Acute Pancreatitis

CONFERENCES AND CME ACTIVITIES ATTENDED

Rare disease webinar, UAEU, April 2020

Cardiovascular diseases and Diabetes management meeting, Mamoon medical Centre, April 2020

Coronavirus in the US: Facts, Fictions and Practical tips, Harvard Medical School, April 2020

COVID-19: operational planning guidelines and COVID-19 partner's platform to support country preparedness and response, WHO, April 2020

PERSONAL INFORMATION

Father Name	:	Javed Akhtar Naz
Passport Number	:	AB8678863
Nationality	:	Pakistani
Date of Birth	:	3rd Dec, 1984.
Marital Status	:	Married
Languages Known	:	English, Urdu, Punjabi ,Chinese, Pushto,Arabic.
Visa Status	:	Husband Visa
Current Location	:	Dubai, United Arab Emirates