

**Dr. SUJANA BEGAM. J**  
**MEDICAL CODER PROFESSIONAL**

**CONTACT INFO: +971-557471157**  
**[begamsujana@gmail.com](mailto:begamsujana@gmail.com)**

**EPITOME**

Detail oriented, quality focused, well trained MEDICAL CODER PROFESSIONAL with forward thinking and high degree of accuracy having flexible approach to work.

**EDUCATION**

- **Bachelor of Dental Surgery (BDS )** **2018**  
Registration no: 26003  
Indira Gandhi institute of dental sciences,  
Pondicherry, India.  
(Sri Balaji Vidyapeeth University)
- **12<sup>th</sup> Grade with First class (91%)** **2012**  
Balavihar matric hr. sec school,  
Panruti, Tamilnadu, India.
- **10<sup>th</sup> Grade with First class (94%)** **2010**  
Balavihar matric hr. sec school,  
Panruti, Tamilnadu, India.

**CERTIFICATIONS**

- **CPC Certification from AAPC** **2018**  
(Membership ID : 01651352)

**PERSONAL INFORMATIONS**

Gender : Female  
Date of Birth : 18-03-1995  
Languages known : English  
Tamil  
Nationality : Indian  
Current location : Sharjah  
Visa status : Visit visa  
Religion : Muslim  
Marital status : Married  
Husband's Name : Anwardeen  
Passport no : R086671  
Interests and Hobbies: Movies,  
Music, Browsing.

**KEY SKILLS**

- Excellent Team playing skills
- Leadership skills
- Excellent communication
- Networking skills
- Empathy and Diplomacy
- Excellent Observation and Listening Skills
- Proactive, Enthusiastic and Quality of Work

## AREAS OF EXPERTISE

- Anatomy & Physiology
- Advanced Medical Terminologies
- ICD-10
- CPT
- HCPCS
- Coding guidelines

## SOFTWARE SKILLS

**Office package:** MS Word, Excel, PowerPoint

## REFERENCES

Furnished upon request

## DECLARATION

**I hereby assure that all the information given above are true to the best of my knowledge & belief.**

Place: Sharjah

Date:

## WORDS ABOUT ME

- Eager to learn new things and progress faster
- Punctual.
- Self- motivated
- Capability of working under pressure and with perfection.
- Confidence in facing the challenges in the assigned work.
- Able to work independently or as a part of a team – result oriented.
- Flexible in adapting to new policies and procedures.

Yours Faithfully,

**Dr. SUJANA BEGAM. J**