

# Tahir Hassan

## Professional Summary:

Hard working and self-motivated Medical claims officer available to offer professionalism and thoroughness to an insurance or medical company in need.

## Core Qualifications

- Proficient in all computer programmes and systems relevant to medical claims
- Exceptional customer service skills even in argumentative situation
- Group communication abilities with medical groups insurance companies etc.
- In-dept knowledge of medical terminology useful in reading medical reports and determining coverage
- Efficient in time management

## Education

**Bachelor of Medicine & Bachelor of Surgery (MBBS)**  
Khyber Medical University Peshawar (2020)

**House-job /Internship: (2021)**

**Peshawar institute of medical sciences peshawar**

**High School: Islamia college peshawar**

## Skills

- MS Word, Excel, Call handling, Assignments, Claims management, Medical auditing etc
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- Having Experience of all Basic Skills needed for patient care (Patient detailed history, DPR, Foleys Catheter, NG, CPR, Dressing, Stitches, Minor OT experience Etc)

## GOALS

To OBTAIN A ROLE AS A MEDICAL ASSISTANT IN WHICH I CAN APPLY MY EDUCATIONAL BACKGROUND TO PROVIDE QUALITY ASSISTANCE TO BOTH PHYSICIANS AND PATIENTS.

SEEKING ENTRY LEVEL ROLE WHERE I CAN GROW AND LEARN WITH EXPERIENCED MEDICAL PROFESSIONALS



## Contact

### Postal Address:

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### Permanent Address:

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### Email:

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## Languages

English (R W S)

Urdu/Hindi (R W S)

Pashto (R W S)

## Hobbies

- Writing & Blogging
- Reading
- Sports