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ESMINA AHAMED SHAHEER

Post Box No : 31394,
Sharjah,
United Arab Emirates.

Objective

To learn and excel in an esteemed organization where I can exploit my knowledge and skills which would be of value to the company.

Academic Qualification

Post Graduate Studies

Discipline : HRD & FINANCE
Qualification : **Master of Business Administration**
University : M. S. University, Tirunelveli
Projects : Quality of work life among employees in
Hindustan Latex Ltd, Trivandrum
[Mini Project]

A study of leadership styles with special reference to
Keltron Equipment Complex, Karakulam
[Major Project]

Graduate Studies

Qualification : **Bachelor of Commerce (Accounting Main)**
University : University of Kerala

Experience

- a. Currently Self-Employed – **Private Tutor(Accountancy) for Higher Secondary (CBSE) Students.**
- b. Done Certificate Course in **MS Office & Tally ERP with VAT Functions** in **Informatics Institute, Sharjah, U.A.E.**
- c. Worked with **M/s. Al Buraque Tech.Cont.** , Sharjah, U.A.E., as Accountant from October, 2011 to March, 2012.

- d. Worked with **M/s. Welcare Landscaping and Irrigation Services** , U.A.E., as Accountant cum HR Executive for 1 month (Temporary Position from September -October, 2009.)
- e. Worked with **M/s. MEDVIN PHARMA**, India as Accountant from 19th April 2007 To 15th August 2007.
- f. Worked with **M/s. Bahrain India International Exchange Co.**, Bahrain as Accountant from 1st Jan 2001 to 30th July 2001.
- g. Worked with **M/s. Air Travel Enterprises India Ltd**, Trivandrum, India as Management Trainee from 1st Jan 1999 to 30th June 2000.

Computer knowledge

M. S Office, Diploma in Computerized Financial Accounting, Data Entry and Word Processing, Internet Application.

Personal Details

Name	:	Esmina Shaheer Ahamed
Fathers Name	:	A. Mohamed Sali
Date of Birth	:	10 – 02 – 1977
Nationality	:	Indian
Visa	:	Valid Until 2024 Husband's Sponsor Resident Visa
Language Known	:	English, Hindi, Malayalam, Tamil
Mairtial Status	:	Married
Driving License	:	Valid UAE Driving License
Permanent Address	:	T. C. 55/684, Ayswarya, S. L. Gardens, Neeramankara, Pappanamcode P.O Thiruvananthapuram Pin : 695018. Kerala.
Contact Address	:	W/O. Mr. Ahamed Shaheer

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