Fahad Bin Gaffar

Data Entry | Customer Service | Crowd Control

✉ fahadbingaffar88@gmail.com
📞 +971 56 420 6858
📍 Abu Dhabi , UAE
in LinkedIn:
fahad-bingaffar-8214751a9

CAREER OBJECTIVE :

I'm a results-driven pro with a solid track record in data entry, customer service, and crowd control. I excel at efficiently handling and organising large volumes of data with meticulous attention. My strong communication skills, honed through extensive customer service experience, ensure satisfaction and resolution. Plus, I've proven my knack for managing crowds safely and effectively. I'm all about enhancing teams, boosting efficiency, and achieving outstanding results in data, customer care, and crowd management.

WORK EXPERIENCE :

Traffic Controller & Customer Assistant | Road Transit
Jan 2022- May 2023

- Directed traffic and managed crowded parking areas
- Guided vehicles to available parking spots
- Ensured smooth traffic flow and organised parking operations
- Addressed driver inquiries and provided customer service.
- Contributed to a safe and efficient parking environment

Covid 19 Project -Crowd Controller | Xenial Events
Jan2021- July 2022

- Managed crowd control and navigation within designated areas
- Addressed patient queries and provided clear and helpful information
- Verified the presence of required documents for PCR testing and vaccination
- Maintained a calm and organised environment while assisting a diverse range of individuals

Sales Promoter in Back To School Promotion |SKECHERS
Jul2020 -Aug 2020

- Actively engage with customers to promote and demonstrate products
- Initiate conversations with potential customers
- Answer questions and provide product information
- Maintain accurate records of daily sales activities
- Track number of engaged customers and products demonstrated
- Report regularly to sales management

EDUCATION

American High School , Diploma

Stanford College

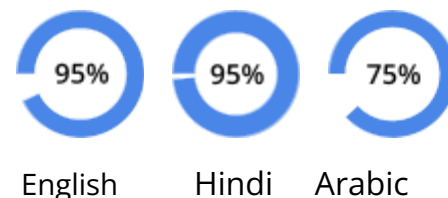📅 March 2004-November 2008

📍 Abu Dhabi , UAE

GENERAL SKILLS :

- Accuracy and Detail-Oriented
- Effective Communication
- Multi-tasking
- Data Visualization Proficiency: including Google Docs, Microsoft Word and Excel
- Time Management

AWARDS :

Appreciation Award
Covid-19 Pandemic , Xenial Events

📅 September, 2021

LANGUAGES :

95% English

95% Hindi

75% Arabic