Contact

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Email

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Address
Sharjah

Education

Master's Degree in Microbiology
Central University of Tamil Nadu,
Thiruvarur
2019

Bachelor's Degree in Zoology
Mercy College, Palakkad
2017

Skills

- Knowledge in UAE Coding Guidelines
- ICD-10-CM, CPT & HCPCS Level II Coding
- Anatomy and Physiology Knowledge
- Medical Terminology Proficiency
- Microsoft Office Skills
- SAP Software Proficiency
- 3M Software Proficiency
- Lifetrenz Software Proficiency
- Cortex Integrated CMS Software Proficiency
- Typing Speed of 50 WPM
- Data Entry Excellence

FARISA M.S
CPC-certified Medical Coder

Highly skilled and CPC-certified Medical Coder with a Master's Degree in Microbiology and extensive experience in clinical data analysis, coding, and microbiology. Demonstrated expertise in UAE coding guidelines, ICD-10-CM, CPT, HCPCS Level II coding, and compliance with HIPAA laws and regulations. Proven track record in optimizing data collection procedures, generating comprehensive reports, and significantly reducing claim rejections through meticulous reconciliation processes and coding conventions. Proficient in Microsoft Office, SAP, 3M, Lifetrenz software, and Cortex Software trained claim processing and submission with a typing speed of 50 WPM. Adept at training and mentoring teams, with excellent communication and interpersonal skills, enhancing operational efficiency, and driving revenue growth. Bilingual proficiency in English and Malayalam, with working proficiency in Tamil, enabling effective communication in diverse environments. Recognized for exceptional attention to detail, adaptability, and strong problem-solving skills, consistently delivering high-quality results in fast-paced healthcare settings.

EXPERIENCE

Clinical Data Analyst

Burjeel Medical City, Abu Dhabi
January 2024 - March 2024

- Optimized data collection procedures to improve accuracy and efficiency.
- Generated comprehensive weekly and monthly reports for senior management.
- Utilized advanced Microsoft Excel functions, including VLOOKUP and pivot tables, for detailed data analysis and reporting.
- Conducted thorough investigations into revenue enhancement opportunities across various departments.
- Collaborated with departmental heads to identify and implement process improvements.
- Analyzed trends in clinical data to inform strategic decision-making.
- Maintained strict compliance with data privacy and security regulations.
- Provided training and support to junior analysts on data handling and reporting techniques.

Approval Coder
Aster Global Centre, Bangalore
June 2023 - September 2023

- Utilized Lifetrenz software to obtain pre-authorization from insurance providers for mandated treatments and procedures.
- Ensured timely and accurate pre-authorization to facilitate hassle-free claim processing.
- Coordinated with healthcare providers to verify patient eligibility and coverage.
- Reviewed and interpreted medical records to support authorization requests.
- Maintained up-to-date knowledge of insurance policies and guidelines.
- Assisted in resolving issues related to authorization denials and discrepancies.
- Communicated with insurance representatives to clarify and expedite authorization processes.

Reconciliation Analyst
Dynamed Healthcare Solutions, Kochi
March 2023 - June 2023

- Analyzed medical records using SAP and Insta software to review claims and denials.
- Identified discrepancies in claims and implemented corrective actions to reduce errors.

Certificates

CPC Certification
- American Academy of Professional Coders (AAPC)
- AAPC Member Id: 02031589

Languages

- English - Professional Working Proficiency
- Hindi - Elementary Proficiency
- Malayalam - Native/Bilingual Proficiency
- Tamil - Limited Working Proficiency

Personal Details

Date of Birth: 05/07/1996
Gender: Female
Nationality: Indian
Marital Status: Married
Visa Status: Visiting Visa

References

Praveen Sharon - Burjeel Medical City, Abu Dhabi
Senior Manager - Operations
praveen.sharon@burjeelmedicalcity.com
+971 504140694

Suriya Narayanan N - Aster Global Centre, Bangalore
Manager
suriya19350@gmail.com
+91 9894037426

- Successfully reduced the number of rejected claims through improved reconciliation processes.
- Collaborated with healthcare providers to resolve claim discrepancies and ensure accurate billing.
- Maintained detailed records of claim reviews and resolutions.
- Conducted regular audits to ensure compliance with billing and coding standards.

Microbiologist
Karuna Medical College Hospital & Its Urban Unit, Palakkad
November 2020 - December 2022

- Performed COVID-19 PCR, nasal, and throat swab tests, and antibody tests on patients.
- Conducted routine blood draws and prepared specimens for laboratory testing.
- Carried out various microbiology and biochemical tests on human specimens.
- Collected water samples and performed quality tests to ensure safety and compliance.
- Analyzed test results and provided accurate reports to medical staff. Maintained and calibrated laboratory equipment to ensure optimal performance.

Trainee Microbiologist
Paalana Institute of Medical Sciences, Palakkad
June 2019 - December 2019

- Assisted in the preparation of media and reagents required for laboratory testing.
- Maintained and monitored departmental stock cultures to ensure viability and integrity.
- Conducted preparation and analysis of inoculated agar plates for various microbiological tests.
- Participated in studies focusing on the development of bacterial resistance to antimicrobial compounds.
- Assisted senior microbiologists in conducting experiments and analyzing results.
- Documented experimental procedures, observations, and results accurately for future reference and analysis.

TRAINING

UAE Internship Medical Coding Training - Shkola Institute of Medial Coding & RCM   Aug 2024 - Oct 2024
- DHA & HAAD coding guidelines
- Injections & Infusions
- Anesthesia coding
- 3M & OpenJet Software Training

UAE RCM Training   Aug2024 - Sep2024
- Insurance Approvals Processes through Eclaim, Riayati, Shafafiya Portals
- Submission, Resubmission & Reconciliation Process
- General ICD/CPT Exclusions & Billing Guidelines
- Dental Guidelines

UAE Medical Coding Internship - Thriving RCM Solutions & Medical Coding   Sep 2024 - Till Date
Hands-on experience in:
- Cortex Integrated CMS Software Training
- Patient Registration & Claim Processing in Cortex Software
- Specialty-Specific Coding
- Submission & Resubmission Process
- Drug List, Modifiers
- Dubai & Abu Dhabi Coding Guidelines