FATHIMA NACCHIYA

Certified professional coder

FN

Dedicated insurance professional with 2 years of experience in medical coding and claims processing. Expertise in insurance verification, pre-authorization, and reimbursement procedures. Proven ability to effectively communicate with healthcare providers, insurance companies, and patients to resolve billing inquiries and ensure accurate claim submission. Strong knowledge of medical terminology, coding systems, and industry regulations.

📞 **+971 565855081**

✉ **shafathima1104@gmail.c**

🏠 **Al Qasimia, Sharjah**

LANGUAGE

- English
- Tamil (Native)
- Arabic (Read)

EXPERTISE

- Insurance Verification
- Pre-Authorization
- Claims Processing
- Reimbursement Analysis
- Problem-Solving
- Communication Skills
- Analytical skills
- Attention to Detail
- MS Office

AREA OF INTEREST

- Medical Coding
- Insurance Co-Ordinator
- Approval Officer
- Submission and resubmission officer
- Receptionist
- Hospital Admin

EXPERIENCE

Omega Healthcare Management India
Insurance Coordinator & Medical coder Dec 2021-Nov 2023

- Verified insurance coverage and updated patient records by contacting insurance companies and gathering necessary documentation.
- Assisted patients in understanding their insurance benefits, explained billing procedures, and resolved billing inquiries.
- Coordinated with healthcare providers and insurance companies to obtain pre-authorization for medical procedures, ensuring timely reimbursement.
- Accurately coded medical procedures utilizing ICD-10 and CPT coding systems.
- Submitted claims electronically and ensured compliance with HIPAA regulations.
- Conducted regular audits to identify billing errors and discrepancies, resulting in increased revenue and decreased denials.
- Collaborated with the billing department to address rejected claims and resolve claim discrepancies.
- Built strong relationships with insurance companies, negotiating contract terms and resolving payment disputes.

EDUCATION

Certified professional coder (cpc)
American Academy for Professional Coders (AAPC)

B.Sc., Biotechnology _ 88.1% 2018_2021
Bharathidasan university, India

ACHIEVEMENTS AND AWARDS

- Completed CPC with 86%
- Completed Medical coding Training with 95.47%
- Anatomy and Pathology required for medical coding with 98%
- University Rank Holder in Bharathidasan University

MEMBERSHIP

Member,American Academy for Professional Coders AAPC