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|  DR.LEKSHMI.L.R |

**Address :** Post Box No : 78691 **Home Address :** Sreevalsam

 Dubai, U.A.E Plot No: 7

 M.K.K. Nayar Nagar

**Telephone : +**971561894099 Tripunithura .PO

 +971561750573 Ernakulam, Kerala

**E-mail :** lekshmilr555@gmail.com India

 +9714842776366

**Nationality :** Indian **Date of Birth :** 14-02-1987

**Visa Status :** Visit Visa **Marital Status :** Married

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| **OBJECTIVE** |

* Seeking a position where I can utilize my Coding skills, experience with patient records, and background in medical terminology to accurately abstract and validate ICD-10 CM and CPT codes.
* Seeking a carrier position in medical sector where professional experience will be considered as an advantage.
* Responsible to handle management sides of hospital and clinics.
* Seeking an advisor position which demands involvements, expertise and at the same time

can provide challenges.

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| **PROFESSIONAL SUMMARY** |

* Fully certified Medical Coding specialist has a full understanding of ICD-10 CM and CPT Coding procedures.
* Excellent data entry skills allows for accurate coding of medical information and provided care.

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| **CERTIFICATION** |

CERTIFIED PROFESSIONAL CODER(CPC) – AAPC CERTIFIED.

 SCORE: 80%

Special Knowledge : ICD-10 CM

 CPT

 HCPCS Level 2

 HIPPA

 Anatomy , Physiology and Medical Terminology.

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| **ACADEMICS** |

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| **COURSE** |  **YEAR OF****COMPLETION** |  **NAME OF INSTITUTION** | **UNIVERSITY/BOARD** |
| B.A.M.S(Bachelor of Ayurvedic Medicine and Surgery) |  2012 | Mannam Ayurveda Cooperative Medical College, Pandalam, Pathanamthitta. | Kerala University |
| PG Diploma in Hospital Administration |  2014 | VidhyaBharathi Group of Institutions | Alagappa University |

 **REGISTRATION NO : 12533**

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| **JOB EXPERIENCE** |

Name of the post : Doctor

 Name of Organization : SreeAgasthya Medical Centre, Tripunithura, Ernakulam

 Duration : 29/05/2013 to 31/12/2014

 Name of the post : Medical Officer

 Name of Organization : ArshadharaAyurvedic Hospital and Panchakarmacentre,

Pandalam, Pathanamthitta

 Duration : 06/02/2012 to 30/04/2013

 : 20/02/2016 to 20/07/2016

 : 15/09/2017 to 20/09/2018

**SKILLS AND CAPABILITIES**

* Able to comprehend common coding procedures.
* Extensive knowledge of Medical Terminology, Anatomy and physiology across a broad range of medical practice areas.
* Excellent data entry skills.
* Strong understanding of ICD-10 CM, CPT requirements and procedures and HCPCS.
* Fully devoted to work and Absolutely professional.
* Good demonstration and communication skills both verbally and written.
* **COMPUTER** : Word, Excel, power point, Email, Internet and Social media.

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| **DECLARATION** |

I hereby declare that the above facts given by me are authentic and accurate to the best of my knowledge and belief