



# M G PARASU

## PHARMACY TECHNICIAN

M.O.H ref no.251269

### PROFESSIONAL PROFILE

Certified Pharmacy Technician evaluated by U.A.E. Ministry of Health & Prevention. Registered Pharmacist with 3 years of Retail pharmacy experience involved in dispensing, billing, checking invoice, assisting the pharmacist, record keeping, cash management, inventory control, storekeeping and drug compounding.

### WORK EXPERIENCE

#### Pharmacist

ASWAS COMMUNITY PHARMACY,PALLICKAL  
|1/2022 - PRESENT

- Dispense medicines as per prescription.
- Stock and expiry management.
- Inventory control
- Cash management and transaction, Drawer balancing.
- Checking invoice and billing.
- Assisting the pharmacist in-charge.

#### Pharmacist In-charge

ASWAS COMMUNITY PHARMACY, PARIPALLY  
|06/2019 -12/2021

- Dispense medicines as per prescription.
- Handling of controlled drugs.
- Stock and expiry management.
- Assisting the cashier in transaction, drawer balancing and reporting.
- Preparing memos and checking invoice.
- Overall inventory control, security and recordkeeping.
- Supervising and guiding pharmacy assistants and apprentices.
- Undertaking day to day objectives laid by pharmacy manager .
- Entry of bill and tallying.
- Abetting other pharmacist in pharmaceutical activities.
- Keeping the pharmacy clean and fair.
- Data entry of permanent customers for easy access.
- Arranging the Layout of pharmacy.

### HOW TO REACH ME

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#### Pharmacy trainee

COMMUNITY HEALTH CENTRE, MANAMBOOR  
| 2018 - 2019

- Performed responsibilities in pharmacy under the direct supervision of the chief pharmacist.
- Exposure in working knowledge of keeping the records of various acts concerning the profession of pharmacy.
- Practical training in dispensing of prescriptions, communication skills,as well as mixing, diluting,compounding and labelling of drugs as well as the manipulation of various pharmacy apparatus.
- Keeping the pharmacy clean.
- Volunteered in blood camps as well as in health awareness classes.

### ACCREDITATIONS

- Ministry of health evaluation
- Registered pharmacist
- Diploma in pharmacy
- Diploma in computer application

## EDUCATION

### Diploma in pharmacy

FATHIMA COLLEGE OF PHARMACY |KALLUMTHAZHAM  
KOLLAM (2015-2018)

### Diploma in computer application

CENTRE FOR DEVELOPMENT FOR IMAGING TECHNOLOGY  
|KALLAMBALAM,TRIVANDRUM(2019)

### Higher secondary school certificate

AMRITHA HIGHER SECONDARY SCHOOL |PARIPALLY,  
KOLLAM(2013-2015)

### Secondary school certificate

MOTHER INDIA SENIOR SECONDARY SCHOOL,  
TRIVANDRUM(2011-2013)

## BASIC INFO

Nationality : Indian

Date of birth: 28/03/1997

Gender : male

Languages : English

Malayalam

Hindi

## KEY SKILLS AND CHARACTERISTICS

- Accuracy and attention to detail in dispensing.
- Ability to communicate effectively, influence others and build strategic partnership with customer.
- Friendly, courteous and service oriented.
- Retain positive, flexible, team oriented attitude.
- Multitasking various activities for the efficient running of the pharmacy.
- Computer literacy in data entry, MS office, financial accounting.
- Actively listening as well as critical thinking.
- Physical stamina to do maximum work.
- Mathematical ability in dose calculation ,percentage evaluation and drug compounding.
- Assisting pharmacist in-charge and pharmacy assistant for utmost teamwork.
- Ensuring patients needs are met.
- Willing to adapt new techniques .
- Interpersonal skills and problem solving.
- Poised under pressure.
- Detail oriented in transaction, exchanges and drawer balancing in cash management.
- Maintaining a proper cashflow in updating financial data.

## ORGANIZATIONS

**Kerala state pharmacy council**

| 2019-PRESENT