

**Mohamed Tareq Younis**  
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**Mobile No: 054-447-7885**  
**Desired Position: Business Development Manager**

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## **OBJECTIVE and SUMMARY QUALIFICATION**

- ✓ To obtain working experience at any field that would fit to my skills and work experience as a communication executive and being an IT-specialist previously.
- ✓ Marketing Executive, Sales Representative, Customer Service
- ✓ Implement marketing plans, identify and assess competitors and generates latest trends.
- ✓ Excellent Interpersonal and analytical skills, can work in a pressured time, knowledge of customer service principles and practices, computer literate, good communication skills, willing to learn new skills, patient, understanding, and knowledgeable in making Database System, Designing Website, outlook express, Emailing, Microsoft Word, Microsoft Excel, Microsoft power point, Mastering ASP.NET 2, Mastering Visual C# .NET, Visual C# .NET Core, Visual C# .NET Advanced, Visual C#. NET Applications, ASP.NET2 Core, ASP.NET2 Advanced, ASP.NET2 Applications.

## **WORK EXPERIENCE:**

**AL REEM DENTAL & COSMETIC CENTER. LLC (June 2022 – till present)**

**Position: Business Development Manager**

**Social media work (fb – Instagram - .....etc.).**  
**Finalize with new company.**  
**Making event with government giving offer for the medical centre services.**  
**Getting referral from other clinic - hospital.**

**TOP CARE MEDICAL CENTRE (September 2020 – June 2022)**

**Position: Business Development Manager**

**Dealing with new client working with ADNOC medical check-up (offshore – onshore)**  
**New contract for medical check-up.**  
**Ambulance services.**  
**Operate all the operation inside the medical centre.**

**BAREEN INTERNATIONAL HOSPITAL (August 1, 2018 to up to 2020) -Limited Contract**

**Position: Marketing Assistant Manager**

**Jobs & Responsibilities:**

- Perform any other jobs assigned by the Manager as per exigencies of work.
- Participate in hospital quality program and be member of quality committees if chosen.
- Responsible for bringing and finding new Doctors.
- Deals with the company for medical check-up.
- Referral case in the clinic for Doctors to do operations in the hospital.
- Assist for Home Care, Social Media advertisement such as; FB, Snapchat, and Instagram etc.
- Do help for Ambulance Services.
- In –charge for new contract with government event.
- Enhance the business of the hospital by developing a strong network with referring medical personnel, and health agencies/hospitals.
- Performs and participate in Awareness Campaign events in the hospital.

**ADVANCED CENTER FOR DAY CARE SURGERY (July 2016 – July 25, 2018 )**

**Position: Marketing Assistant Manager**

**Jobs & Responsibilities:**

- Dealing with the company for medical check-up.
- To promote public relations with VIPs and dignitaries visiting the hospital.
- Perform any other jobs assigned by the Manager as per exigencies of work.
- Participate in continuous quality improvement of the hospital as and when required and any other work assigned by the HOD within the scope of the job.
- Prepare meeting with company for doing campaign.
- To establish inter hospital co-ordination and communication with all departments and get information, collect data and also give feedback of the market analysis to the same departments.

**MEDEOR HOSPITAL**

**Position: Marketing Coordinator**

**Jobs & Responsibilities:**

- To enhance the business of the hospital by developing a strong network with referring medical personnel, and health agencies/hospitals.
- To develop data base and continuously update the same.
- To analyze data, and generate reports, letters & news bulletins of or for the department.
- To organize and coordinate meetings, conferences, CME programmes, workshops, press conferences, health camps etc.
- To promote public relations with VIPs and dignitaries visiting the hospital.
- To maintain records of advertisements and other such media related activities of the hospital.

- To establish inter hospital co-ordination and communication with all departments and get information, collect data and also give feedback of the market analysis to the same departments.
- Perform any other jobs assigned by the Manager as per exigencies of work.
- Participate in hospital quality program and be member of quality committees if chosen.
- To comply with the LLH Hospital EHS Roles and Responsibilities applicable AD EHSMS Standards and applicable Legal Requirements.
- Participate in continuous quality improvement of the hospital as and when required and any other work assigned by the HOD within the scope of the job.

**LLH HOSPITAL known as LIFELINE HOSPITAL (Dec.24, 2009-June 2016)**

**Position:** Communication Executive/ IT specialist /Front Officer / Receptionist /Customer Care

**Jobs & Responsibilities:**

- Coordinates the activities of subordinates.
- Operates telephone switchboard in order to answer incoming calls; determines intent of caller and makes appropriate connection.
- Making out bond or conference calls.
- Maintains telephone directories and event schedules via computerized database when notified of changes in order to access correct information and ensure operators have current information.
- May operate appointment system and schedule client appointments.
- Updates appointment system whenever required.
- Worked as a Customer Care.
- Worked also as a translator from English to Arabic vice versa.
- Created some modules for Lifeline website.
- Created LAN connection for each department in the Hospital.
- Performed all work assigned by HOD / Operation Manager even outside scope of responsibility.

**EGYPT FOOD CO. From June – November 2008**

**Position: Web Designer**

**Jobs & Responsibilities:**

- *Programming (c# - asp.net –database – crystal reports).*
- *The design of the site contains some parts of the presentation of special products company.*
- *Some other parts of which contact page, page about TV ads , page serves*  
<http://www.egyptfood.net/ar/Home/Default.aspx>
- Do some reports using sql server 2005, crystal reports 10.
- Worked in private business networks.
- Monitoring the use of the Web

- The design and development of the in house desktop applications and software platforms.
- Participate in the many of the new applications & websites.
- A flexible attitude & proven experience in working within a team members.
- Experience in developing ASP.NET websites using C#, SQL server 2005, java script using modern techniques.

**NEXT IT CO. Egypt from December 2008 – May 2009**

**Position: Web Designer**

**Jobs & Responsibilities:**

- *Web developer (asp. Net).*
- *Participated some website with team work.*
- *Design part in website to company and personal site.*
- *Dealt with xml file, compo box, data grid view, send email, Driver path & other.*
- *Designed news site.*
- *Teamwork participation in some projects.*

**PROJECTS:**

- ✓ ASP. Net (Design some website, participate in some website).
- ✓ Mastering Visual C#.Net: provided some programs to small Business companies
- ✓ Html, CSS, OOP, XML. Crystal reports. SQL Server 2005.
- ✓ I have Designed 2 Graduation Projects to Hospitals and school by using C# Language with grade Very good. (Graduation project).
- ✓ Participated in 4 website in (Next IT) company
- ✓ Designed project about course center by using C#. Net.
- ✓ Designed some parts in Web site.
- ✓ Designed Web site for LLH Hospital –Lifeline Hospital.

**AWARDS/ DISTINCTION RECEIVED:**

**Best Ideas of the Year (2010) –Lifeline Hospital**

Certificate of Achievement – Mastering ASP.NET 2  
 Certificate of Achievement – Mastering Visual C#. NET

**PERSONAL DATA:**

Nickname: Tito Gender: Male

Birth Date: 09 December 1985 Age: 30 Citizenship: Egyptian

Religion: Muslim

Civil Status: Single

Languages: Arabic – Mother Tongue  
English – Fluent

**DECLARATION:**

I hereby declare the details provided are true to the best of my knowledge and will put my full effort for the benefit of the company.

**Mohamed Tareq Younis**  
Applicant's Signature