

Mohammed Bhurimooch

Accountant

Detail-oriented and results-driven accountant with 3 of experience in financial management and reporting. Adept at analyzing complex financial data, implementing cost-saving strategies, and ensuring compliance with accounting standards. Seeking a challenging accountant position at reputed Firm to leverage my skills in financial analysis, budgeting, and reconciliation, contributing to the organization's financial success.



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☎ 99325622

📍 khaitan, kuwait

WORK EXPERIENCE

Accountant Noor Bricks

04/2021 - 08/2023

Achievements/Tasks

- Update accounts receivable and issue invoices
- Update accounts payable and perform reconciliations
- Assist in the processing of balance sheets, income statements and other financial statements according to legal and company accounting and financial guidelines
- Assist with reviewing of expenses, payroll records etc. as assigned
- Assist with other accounting projects
- Coordinate with management and staff to prepare budgets.

Junior Accountant Burhan Tec

05/2020 - 03/2021

Achievements/Tasks

- Post and process journal entries to ensure all business transactions are recorded
- Assist senior accountants in the preparation of monthly/yearly closings
- Update financial data in databases to ensure that information will be accurate and immediately available when needed
- Create and submit reports on your activities on weekly and monthly basis
- Manage accounting journals entries tracking all business transactions whenever needed
- Prepare income tax returns and corporate reporting requirements.

EDUCATION

Bachelor Of Commerce MLSU University

03/2018 - 04/2021

Rajasthan, India

Higher Secondary Education Saifiyah Senior Secondary School

Rajasthan, India

SKILLS

Tally

Excel

Ms Word

File and records management

Time management

Quick response

Multitask

Problem Solving

Attention to Detail

Excellent organizing abilities

CORE STRENGTHS

- Good communication skills (both written and oral communication)
- Basic knowledge of accounts, taxation, and GST.
- Knowledge in MS Excel, Word, and Power point.
- Ability to handle banking and statutory related matters.
- Good understanding of accounting and financial reporting principles and practices
- Sound understanding of accounting and financial reporting principles and practices.

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Arabic

Full Professional Proficiency

INTERESTS

Crossword puzzles

Traveling

Spots

Reading

Online Game

Social Activities