



# CURRICULUM VITAE

## MOHANAKRISHNAN M. M

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### CAREER OBJECTIVE

To work in a creative and challenging environment where I can contribute my experience as an Administrator/ Manager, can exhibit my creativity and put to use my expertise and grow along with the organization. I have the interest and self-motivation to play an effective role. Eager to work hard by utilizing the knowledge gained through my career, as well as to learn new concepts and gain necessary knowledge and experience in whatever field getting engaged with.

### SYNOPSIS

- 17+ Years Professional work experience.
- Having good inter- personnel, customer service skills.
- Ability to work under tight schedules and highly oriented.
- Constructive attitude: Positive in achieving Result oriented project implementations
- Good communication skills, Ability to make sound decisions.

### PROFESSIONAL EXPERIENCE

Worked as Clinic Manager in Taha Medical Center, Abudhabi - till July 2021

ORGANIZATION	DESIGNATION	DURATION
JENMARS TECHNICAL SERVICES LLC	GENERAL STORE MANGER	2020 (5 Months)

### **Responsibilities:**

Store Supervision.

Inventory, Material Storage maintenance.

Preparing Purchase requisition and arranging material delivery to sites on time.  
 Allocation of Manpower requirement as per site requirement.  
 Preparing Timesheets for workers.  
 Arranging transportation for Material delivery, samples delivery, manpower Supply and other official purpose.

<b>ORGANIZATION</b>	<b>DESIGNATION</b>	<b>DURATION</b>
<b>ANAAMAYA MEDICAL INSTITUTE, PAYYANNUR</b>	OPERATIONS MANAGER	2018 - 2019
<b>BADR AL SAMAA GROUP OF HOSPITALS NIZWA, Oman. JCI Certified Healthcare Group.</b>	Branch Head	2011-2014

**Responsibilities:**

One-point contact for 110 staff including 22 Specialist Doctors.  
 Planning of budget, Monitoring of Insurance related works, executing  
 Accountability of each staff by distributing work and close monitoring the same.  
 Planning of daily activities including Marketing strategies.  
 Hospital General Store and pharmacy stores direct supervision.  
 Conducted CMEs and Seminars to improve Quality in Patient Care.  
 Arranging in house training for doctors, paramedics and admin staff in association with various  
 Government agencies / NGOs  
 Arranging periodical Legal Inspections.

<b>ORGANIZATION</b>	<b>DESIGNATION</b>	<b>DURATION</b>
<b>SUPERSPECIALITY WING OF KANNUR MEDICAL COLLEGE</b>	Admin In-charge	2008 - 2010

**Responsibilities:**

Played active role in starting and functioning of Super specialty Depts.  
 Planning separate budget for the SSD.  
 Conducted Medical Camps, Daily Admin works  
 Co-ordination of work with various government agencies, NGOs, MCI  
 Procurement of items for super specialty wing,  
 Marketing, Arranging CMEs, Public Relation works.  
 Handling all Media related issues.

<b>ORGANIZATION</b>	<b>DESIGNATION</b>	<b>DURATION</b>
<b>UCMS, NEPAL, ISO CERTIFIED MEDICAL COLLEGE</b>	Establishment Officer	1998-2008

**Responsibilities:**

Actively played important role in establishing the Institution.

Conducted Medical camps, Daily Admin works.

Co-ordination of work with various government agencies NGOs and NMC, MCI, DCI

Marketing, Arranging CMEs,P.R and Liaison works with Customs, Local Admin Police etc.

Actively participated in getting ISO Certification for the Institute.

Also worked as Chief Co-ordinator for the Dental College.

**EDUCATIONAL PROFILE**

❖ MBA in Hospital Management Madurai Kamaraj University

❖ BA from CALICUT UNIVERSITY

❖ Computer Office Automation Diploma.

**SUMMARY OF SKILL AND AIMS**

- Eager to acquire knowledge and learn new things.
- Ability to cooperate with team members and in given surroundings.
- Readiness to accept new challenges.
- Able to manage difficult conditions and work under pressure.
- Positive attitude towards resolving issues.

**STRENGTH**

- ❖ Leadership & Teamwork
- ❖ Positive Thinking Process
- ❖ Positive Improving Attitude
- ❖ Hard working
- ❖ Dedicated
- ❖ Honest
- ❖ Punctual and sincere
- ❖ Customer Relationship Management.
- ❖ Team Management.
- ❖ Friendly nature which makes easy to mingle with any working culture.

**PERSONAL DETAILS**

- Name: MOHANAKRISHNAN M. M
- Date of Birth: 11/05/1973

- Marital status: Married, (having 2 Angels.)
- Passport Number: K4631285 up to 07/10/2022 / On visit visa
- Permanent Address: POTHERA HOUSE, KANHIRANGAD  
KANHIRANGAD P.O, KARIMBAM VIA  
KANNUR 670142
- Hobbies: Listening Music, Travelling, Cooking
- Languages Known: English, Hindi, Malayalam, Nepali and can understand Arabic

**DECLARATION**

I hereby solemnly declare that all the information furnished by me is true and correct to the best of my knowledge and belief. I assure you that if given opportunity I'll work with most sincerity and dedication to the satisfaction of my seniors and will try to be an asset for the organization.

MOHANAKRISHNAN M. M