



## **Nebula K**

**Bsc, CPC**

**AAPC ID: 02022378**



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Industrial area ,Near  
Muwailih commercial, Sharjah,  
United Arab Emirates



**Certified Professional Coder (CPC)**  
**Member ID: 02022378.**

**Salt Lake City, Utah, USA**

### **SOFTWARE EXPOSURE**

- MS Office Word.
- Excel.
- Power point

### **Interests**

- Reading books
- Drawing
- Travelling
- Social work

### **LANGUAGES KNOWN:**

- English
- Malayalam
- Tamil

## **MEDICAL CODER/INSURANCE COORDINATOR**

### **OBJECTIVE**

- Looking for an **Insurance coordinator /Medical Coder** position where I may able to use my knowledge of diagnosis and procedure coding in order to orchestrate smooth flow of operations.
- **Key role: Coding (ICD-10, CPT, HCPCS), Approvals nearly 250 patients per day, Submission 150 patients per day, Resubmission, Reconciliation.**

### **Professional Experience**

**JMC Nursing And Para Medical College, India**  
**Temporary Teacher And Office Staff**

**09/22 - 12/22**

JMC nursing and para medical college Managed government and private foundation.

- Utilized positive behavior techniques of discipline to maintain student-teacher respect throughout the school
- I am take anatomy and psychology classes

### **Professional Summary**

- Engaged in Coding, auditing and submitting the electronic claims to the respective insurance companies as per standard guidelines.
- Responsible for abstracting all medical information from the EMR and coding using ICD-10, HCPCS & CPT.
- Making regular queries to Physicians for Procedure documentations, medical necessity as per the investigations ordered.
- Responsible for 24 hours claim submission process as per client coding requirements.
- Maintaining daily trackers for hospital administration and reviewing purposes.
- Auditing patient charts to analysis correct coding of procedures, proper billing and to ensure quality of services
- Review and analyze the rejected claims and resubmitting to the
- Insurance with proper justification for coding related claims.
- Participated in training programs as a part of continuing education.

## **STRENGTHS:**

- Effective co-ordination with others.
- Enthusiastic and positive thinking.
- Ability to inspire team with dynamic leadership.
- Ability for original thought.
- Multi-tasking and documentation

## **Key Skills**

- CPT®, ICD-10-CM, and HCPCS Level II codes
- Standardised classification workflow
- Medical terminology
- Speed typing
- Analytical and Critical Thinking
- Time Management
- Team player
- Communication

## **PERSONAL DATA:**

Date of Birth:29/03/2001

Sex: Female.

Nationality: Indian

Marital Status: Married

Passport No: T8668128

## **Education**

**Cardea Helth Care Solutions ,Manjeri ,Kerala**

**06/22 - 08/22**

### **Medical Coding Training**

- American Academy of Professional Coders (AAPC) is the international body to monitor the quality of medical coders and they providing training across the globe through their educational providers.
- CPT®, ICD- 10-CM, and HCPCS Level II codes
- Evaluation & Management (E&M)coding • Emergency Department (ED/ER)coding
- Inpatient (IP)coding
- Radiology and Interventional Radiology (IVR)coding
- Human anatomy and physiology
- Medical terminology

### **Calicut university**

**06/19 - 03/22**

### **Bsc Physics**

- The natural science that studies matter, its fundamental constituents, its motion and behavior through space and time, and the related entities of energy and force.
- Physics is one of the most fundamental scientific disciplines, with its main goal being to understand how the universe behaves

### **KBPE**

**06/16 - 03/19**

### **Biology Science**

- The DHSE conducts the board exams for the Class 12 or higher secondary students.
- Biology science that deals with living organisms and their vital processes. Biology encompasses diverse fields, including botany, conservation, ecology, evolution, genetics, marine biology, medicine, microbiology, molecular biology, physiology, and zoology.

### **Declaration**

I hereby declare that all the statements made in the curriculum vitae are true and Correct to the best of my knowledge and belief.

Place: SHARJAH.

**NEBULA K**

Date: