



ORILOYE FAIDAT OLUWAKEMI

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Visa Status: Visit Visa

PROFESSIONAL SUMMARY

Over 6 years of UAE experience as a Hospital Porter with a leading Hospital in the United Arab Emirates. Bringing exceptional physical capabilities and cleaning skills to maximize the efficiency and attain the maximum level of satisfaction of patients and staff. A quick and willing learner able to adapt to different working environment.

SKILLS

- 6 years of hands-on experience as a Hospital staff
- Ability to respond to patient queries
- Ability to handle emergency situation promptly
- Remarkable experience in hospital maintenance services
- Sound knowledge of hospital policies and procedures
- Wide knowledge of safety and sanitation techniques
- Familiarity with hospital environment
- Emotional stability and stamina
- A friendly and helpful manner
- Able to multi-task and work independently utilizing critical thinking skills
- Skilled in MS Office Suite Applications
- Fluent in English Language and Conversational Arabic

WORKING EXPERIENCE

Al Sharq Hospital, Fujairah (under Fujairah National Group), UAE.

2014 – 2020

Hospital Porter cum Customer Service Representative

Major responsibilities include:

- Assisting with internal transfer of patients.
- Clear reception area of deliveries when required.
- Assist the theatre team in the positioning and transfer of patients in the theatre department.
- Assist the theatre team in the cleaning of theatre and associated equipment
- Attend appropriate training sessions to improve standard of practice.
- Supporting clinical staff with the safe handling and movement of clinical specimens
- Ensuring patient and staff satisfaction
- Move trolleys, furniture, and equipment
- Take and deliver meals to patients
- Deliver letters, files, and specimens within the hospital
- Transfer clean linen from the laundry to hospital wards
- Dispose of hazardous waste
- Move patients to and from the wards

- Responded calmly and speedily in emergencies
- Handled patients with sickness and distress
- Performed any other duties as required and deemed competent to do so.

Mercy Hospitals, Lagos, Nigeria.

2012 – 2014

Hospital Porter cum Customer Service Representative

Major responsibilities include:

- Performed cleaning and sanitizing activities as instructed by Supervisor.
- Maintained storage area clean and organized.
- Ensured that all equipment are in good working condition.
- Distributed meals to patients on timely basis.
- Adhered to safe food handling procedures.
- Distributed samples and mails to various hospital departments.
- Assisted in transporting patients to different locations within the hospital.

EDUCATION

Diploma – Nursing Assistant

Gulf Medical University Ajman, UAE

Diploma – Computer Studies

Ef-OneWeb Training Institute, Lagos, Nigeria

Higher Secondary School Certificate

EBHS, Lagos, Nigeria

TRAININGS ATTENDED

- Fire Safety
- Hand Hygiene
- Customer Service
- Basic Life Support

REFERENCES

References will be provided upon request.