



CLINICAL SCIENTIST - BIOCHEMISTRY (MOH)

CONTACT

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PERSONAL DETAILS

Nationality	- Indian
Date of Birth	- 01/06/1988
Gender	- Female
Driving License	- Valid UAE License
Visa Status	- Employment Visa

COMPUTER SKILL

MS OFFICE

LANGUAGE

English
Hindi
Malayalam
Tamil

RAJANI ARUN

Experienced Medical Laboratory Professional

CAREER OBJECTIVE

To secure a position where education, training and experience will contribute to the success of the healthcare organization as a whole by utilizing my knowledge and implementing my professional experience and skills

PROFESSIONAL SUMMARY

- More than 11 Years of experience in the Medical laboratory field with an MOH license as a Clinical Scientist.
- Overall management of Medical laboratory services.
- Coordinator of **POINT OF CARE TESTING (POCT)**
- Knowledgeable about ISO 15189 & JCI policies, records, laboratory Health and safety policies
- Familiar with laboratory management, processes, procedures & Testing
- Efficient organizer, motivator, trainer, team player, and decisive leader with the ability to motivate teams to excel and win.
- Working Experience with advanced medical laboratory machines
- Troubleshooting, Calibration, and Maintenance of laboratory instruments.
- Adapted and implemented procedures, ensuring quality control and regulatory compliance.

RELATED STRENGTHS

- Laboratory management
- Optimization of diagnostic processes
- Risk management
- Data analysis
- Team management
- Clinical correlation of test results
- Test result validation & verification
- Quality control & assurance
- Technical proficiency
- Performance tracking and evaluation
- Demonstrating procedures
- Inventory management
- Training and Development
- Medical, Ethical & Safety compliance
- Continuous improvement initiatives

ACADEMICS & ACHIEVEMENTS

Degree	Subject	Institution /University	Passed Year	Result
Master	Biochemistry	University Campus, ANNAMALAI UNIVERSITY-Tamil Nadu	2010	First Class with Distinction
Bachelor	Biochemistry	N SS College Pandalam, University of Kerala	2008	First Class with Distinction

- Presented a paper regarding **ANTIBIOTICS TARGETING RIBOSOMES** in the National Conference of the Society of Biological Chemists held in Chennai, India.
- Chandrasekharan Nair **GOLD MEDALIST** of Kerala university in 2008
- **THIRD** Rank holder in MSc Biochemistry

PROFESSIONAL EXPERIENCES

PRESENT JOB & ORGANIZATION

Job Title	Organization	Working Period
Laboratory Technical Manager Cum POCT Coordinator	NMC Royal Medical Center- RAK UAE	Since OCT 2017

- Overseeing the operations of the laboratory to ensure the highest quality of patient care while meeting regulatory and compliance requirements.
- Lead the lab technologists in achieving the goals effectively.
- Maximized efficiency in processing patient specimens by effectively utilizing the available resources
- Adheres to all MOH regulatory guidelines when performing tests/tasks in the laboratory.
- Responsible for overseeing POCT program
- Performing root cause analysis to improve quality and laboratory processes
- Collection, evaluation, and interpretation of data to identify areas to improve process efficiency.
- Performing Quality controls (Internal and External Quality Control samples), troubleshooting, and maintenance on laboratory instruments.
- Maintaining effective working relationships with external vendors to facilitate the procurement of laboratory supplies.
- Review instrument Quality Control reports and corrective action logs.
- Performs & oversee daily, weekly, and monthly maintenance on all equipment according to manufacturers' guidelines
- Conducting in-house healthcare training programs to improve the skills and work-related knowledge of the employees
- Implemented safety protocols to ensure a safe and secure work environment
- Evaluating and documenting the performance of individuals responsible for laboratory testing.
- Member of JCI accreditation process in Lab

OTHER WORKING EXPERIENCES

S No	Job Title	Organization	Major Roles & Responsibility	Work Period
1	Lab in Charge	Royal Medical & Dental Center -RAK	<ul style="list-style-type: none"> Plan, Organize, and Direct activities in the lab Oversee the testing activities and review the results Responsible for implementing ISO 15189:2012 Coordinate with suppliers to purchase lab equipment, reagents, and consumables Train fellow employees on laboratory practice and protocol Troubleshooting, and maintenance on laboratory instruments. 	04/2015-09/2017
2	Medical Technologist	Union Medical & Dental Center -RAK, UAE	<ul style="list-style-type: none"> Developed and maintained the lab test procedures Coordination of procurement of all laboratory needs. Responsible for the preparation of patient samples for outsourcing. 	08/2014-01/2015
3	Bio Chemist	Nava Bharath Hospital, Kollam Kerala	<ul style="list-style-type: none"> Preparation and processing of patient specimens for laboratory testing following protocols and guidelines. Maintaining accurate and detailed records of laboratory work and results. Performing Internal Quality Control 	09/2012-08/2013
4	Bio Chemist	CM Hospital, Pandalam, Kerala	<ul style="list-style-type: none"> Handling and processing of patient specimens according to laboratory protocols. Receiving, labeling, and analyzing samples Record the data and results in specified forms 	06/2010-05/2011

TRAINING ATTENDED

- NMC First Leader Program in 2024
- Attended Fire and Safety training program in 2023.
- Internal JCI awareness program in 2023
- **CPHQ** Exam preparatory training program in 2021
- ISO 15189:2012 awareness training in 2019

DECLARATION

I hereby declare that the particulars given above are true and correct to the best of my knowledge and belief.

RAJANI ARUN