RESHMA.S

Certified Medical Coder

Contact

Address:
Bin Shabib Building
Block -5,Flat-6
Al Qusais,Dubai

Phone:
971-567060833

Email:
reshmavk094@gmail.com

Personal Details

- **Date of Birth: 30th March 1994**
- **Gender: Female**
- **Marital Status : Married**
- **Nationality : Indian**

Passport Details

- Passport No: T2048128
- Date of Issue: 8th May 2019
- Date of Expiry: 7th July 2029
- Visa Status : Husband Visa

OBJECTIVE

CPC Certified Medical coder from AAPC. Intend to build a career in a leading corporate or Hi-tech environment with committed & dedicated people, which will help me to explore myself fully and also to build a career to the highest position. Willing to work as a critical player in a challenging & creative environment.

Skills

- **CPT Codes and ICD codes**
- **HCPCS Codes**
- **Coding Guidelines**
- **Anatomy and Medical Terminologies**
- **Inpatient and Outpatient Coding**
- **Decision Making**
- **Highest Level Of accuracy in Coding**
- **Medical Coding and Billing**
- **Fast Learner**
- **Interpersonal Skills**
- **Communication Skills**
- **Attention to Detail**
- **Time Management**

Certificates

Certified Professional Coder (04/2023 - Present)
AAPC Credential ID. 02069946

Experience

Medical Coder Intern
PIONEER MED LLC,DUBAI
Jobe Role/Tasks

- Knowledge in taking approvals and checking eligibility via Riayati Portal, DHPO Portal & Insurance Portals .
- Analyze medical records & identifies documentations deficiencies.
- Reviews & Verify documentation with support diagnosis , procedure & treatment results.
- Identifies discrepancies in coding & billing.
- Data entry and Medical Coding under DHA guidelines from ICD 10,CPT,HCPCS.
- Basic Knowledge in Dental Claims.

Languages

- **English**-Full Professional Proficiency
- **Hindi**-Limited Working Proficiency
- **Tamil**-Professional Working Proficiency
- **Malayalam**-Native or Bilingual Proficiency

Technical Skills

- **MS WORD**
- **Excel**
- **Power Point**
- **AutoCAD**

Interests

- **Music**
- **Dance**
- **Travel**
- **Singing**
- **Dancing**

AutoCAD Draftsman
Perspective Projects Pvt.Ltd ,Trivandrum
03/2018-10/2019
Job Role/Tasks

- Planning and Scheduling the activities
- Specializing Computer Aided Design (CAD) models using Autodesk's AutoCAD software.
- Presenting rough design drafts for client approval and developing product designs from scratch.
- Finalizing Auto CAD models and presenting it to the clients.
- Completing job reports.

EDUCATION

B.Tech
St Thomas Institute for Science and Technology,Trivandrum
20l3 - 2017
Courses
Civil Engineering

PROJECTS/SEMINARS

- Seminar on "Production of Biodiesel from Microalgae cultivated in Photobioreactors".
- Project on "Analysis and Design of a Commercial Building "at Trivandrum.

LANGUAGES

English-Full working Proficiency

Hindi-Limited working Proficiency

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