



CONTACT

 050 2264969

 anilkpoothalil@gmail.com

 Abu Dhabi, UAE

SKILLS

- Accounts & Finance, HR and Admin.
- Financial Analysis
- Insurance Revenue Cycle Control
- HR and Public Relations
- Leadership
- Team Management

EDUCATION

1984 – 1987

CALICUT UNIVERSITY

- B Com. GRADUATE

LANGUAGES

- English
- Hindi
- Malayalam
- Tamil
- Little Knowledge in Spoken Arabic

Nationality: Indian

(Having Valid UAE Driving License)

ANIL KUMAR POOTHALIL

Finance & HR Expert - Healthcare

PROFILE

22 years of U.A.E experience in Accounts and Finance with core concepts in the field of **Healthcare Accounts, Insurance, HR & Administration**. Excellent exposure and knowledge in computerized accounting system and clinical management system.

WORK EXPERIENCE

Al Hosn One Day Surgery Centre L.L.C, Abu Dhabi **2003 – 2020**
(18 Years)

Accounts Manager

- Good experience and understanding the core concepts in the field of Healthcare Accounts and finance with insurance claims.
- Managed the full accounting cycle from trial balance to financial statement preparation.
- An expert in HR and Administration control with proven expertise in implementing the policy and procedure,
- Liaising with insurance companies and attained 97% claims reimbursement within specified time frame.
- Financial analysis and procedures for the improvement of Medical center.
- Supporting IT dept. for MALAFFI, AAMEN, ADHICS, TATMEEN & PAP

Al Saada Medical Supplies, Abu Dhabi **1999- 2002(4 Years)**
Accountant

- Up to date inventory control
- Debtors and Creditors control
- Payment and collection management
- Checking the sales variation and reporting
- Bank reconciliation and liaison with financial institution
- Preparing Trail Balance and Balance Sheet

REFERENCE

Dr. Ayman Younes /CEO
Al Hosn One Day Surgery Center
Ph: 02-6665557

Mr. Suliman/Admin Manager
Al Hosn One Day Surgery Center
Ph: 050 3101693