



## CONTACT



050 2264969



anilkpoothalil@gmail.com



Abu Dhabi, UAE

## SKILLS

- Accounts & Finance, HR and Admin.
- Financial Analysis
- Insurance Revenue Cycle Control
- HR and Public Relations
- Leadership
- Team Management

## EDUCATION

1984 – 1987

### CALICUT UNIVERSITY

- B Com. GRADUATE

## LANGUAGES

- English
- Hindi
- Malayalam
- Tamil
- Little Knowledge in Spoken Arabic

Nationality: Indian

(Having Valid UAE Driving License)

## ANIL KUMAR POOTHALIL

Finance & HR Expert - Healthcare

## PROFILE

22 years of U.A.E experience in Accounts and Finance with core concepts in the field of **Healthcare Accounts, Insurance, HR & Administration**. Excellent exposure and knowledge in computerized accounting system and clinical management system.

## WORK EXPERIENCE

**Al Hosn One Day Surgery Centre L.L.C, Abu Dhabi**

**2003 – 2020  
(18 Years)**

### Accounts Manager

- Good experience and understanding the core concepts in the field of Healthcare Accounts and finance with insurance claims.
- Managed the full accounting cycle from trial balance to financial statement preparation.
- An expert in HR and Administration control with proven expertise in implementing the policy and procedure,
- Liaising with insurance companies and attained 97% claims reimbursement within specified time frame.
- Financial analysis and procedures for the improvement of Medical center.
- Supporting IT dept. for MALAFFI, AAMEN, ADHICS, TATMEEN & PAP

**Al Saada Medical Supplies, Abu Dhabi**

**1999- 2002(4 Years)**

### Accountant

- Up to date inventory control
- Debtors and Creditors control
- Payment and collection management
- Checking the sales variation and reporting
- Bank reconciliation and liaison with financial institution
- Preparing Trail Balance and Balance Sheet

## REFERENCE

Dr. Ayman Younes /CEO  
Al Hosn One Day Surgery Center  
Ph: 02-6665557

Mr. Suliman/Admin Manager  
Al Hosn One Day Surgery Center  
Ph: 050 3101693