

Yashaswini

yashaswinikotian4@gmail.com

0505240198



CURRENT ADDRESS:

Building No.1020
Flat No.203
Muweilah
Sharjah

CAREER OBJECTIVES

To use my skills in the best possible way for achieving the company's goals.

EDUCATIONAL QUALIFICATION

Qualification	Board/University	Institution	Year of Passing	Marks (%) / CGPA
M.Com	Mangalore University	Shree Gokarnanatheshwara College, Mangalore.	2016	70
B.Com	Mangalore University	Besant Women's College.	2014	58
P.U.C	Karnataka state Board.	Canara PU College	2011	48
SSLC	Karnataka state Board.	Govt. High School Someshwara, Uchil	2009	65

WORK EXPERIENCE

- Worked as Second Division Assistant, Department of M.Phil/Ph.D Programme at Yenepoya (Deemed to be University) from 07.08.2018 to 27.04.2021.
- Worked as Customer support officer from 16th March 2017 to 22nd June 2018 at Karvy Data Management, Palnir, Mangalore.

JOB ROLE:

- Banking Process
- Handling Customer Service related inbound calls
- Resolving customer complaints related all bank queries and Fraudulent queries

INTERNSHIP

- 1 month of internship in Primacy Baikampady, Mangalore.

ACADEMIC PROJECTS

A study on "Financial Analysis with special reference to Bhagavathi Co-operative Bank. Mangalore.

AREA OF INTEREST

- Administration
- Human Resource

EXTRA CURRICULAR ACTIVITIES

- Participated in various activities organized by Sri Gokarnanatheshwara College.
- Participated in Management fests and events.

INTEREST AND HOBBIES

Drawing and dancing

COMPETENCIES

- Hard worker
- Confident

PROFILE PERSONAL

Name : Yashaswini
Father's Name : Raghava
Date of birth : 05-02-1994
Sex : female
Religion : Hindu
Marital status : Married
Nationality : Indian

LANGUAGE PROFICIENCY

Speaking	Writing	Reading	Understand
English Hindi Kannada	English Hindi Kannada	English Hindi Kannada	English Hindi Kannada

CIRTIIFICATION

- Successfully Completed the computer course in DCA (Diploma in Computer Application) in Ambit, Mangalore.

REFERENCE

Dr. Vinitha Ramanath Pai
Professor
Department of Biochemistry, YMC and
Director,
Centre- Ph.D.Program
Yenepoya (Deemed to be University)
Email Id: vinitharpai@gmail.com

DECLARATION

I, Yashaswini, declare that the above information is true and correct to the best of my knowledge and nothing has been concealed or distorted.

Yours Sincerely,

(Yashaswini)