



Rufus Joel Roy R

B.SC (N)., MHA., D.H.R.M

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Flat no. 101, New Zabeel Building,
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SKILLS

MANAGING SKILLS

- Self-motivated
- Build self esteem
- Problem solving ability
- Time managment
- Quick leaner

CREATIVE SKILLS

- Graphic designing
- Logo designing
- Magazine and Article designing
- Content writing
- Photography
- Photo and video editing
- 2d Animation
- Logo animation
- Advertisement making

Language

English - Read, Write and Speak

Tamil - Read, Write and Speak

OBJECTIVE

Seeking a position as Healthcare Administrator in your esteemed organization. I would like to engage a challenging opportunity where I can effectively contribute, enhance and experience my strength to the maximum.

EDUCATION

2019-2021

Master of Hospital Administration,
Dr. N. G. P. College of Arts & Science, Coimbatore.

2014-2018

Bachelor of Science in Nursing Management,
Sri Ramakrishna Institute of Paramedical Science, Coimbatore.

2013-2014

HSC,
Carmel Matric Higher, Secondary, School, Erode.

2011-2012

SSLC,
Jaycees Matric Higher, Secondary, School, Erode.

CERTIFICATION

- Diploma in Medical Records Management.
- Digital Marketing in North Storm Academy.
- Integrated Marketing Management in NPTEL.
- Standard Precautions: Hand Hygiene in World Health Organization.
- Standard Precautions: Waste Management in World Health Organization.

COMPUTER KNOWLEDGE

Adobe Photoshop (●●●●)

MSWord (●●●●)

Adobe Audition (●●●●)

MS Excel (●●●●)

Adobe After Effects (●●●●)

Power Point (●●●●)

INTERNSHIP

ADMINISTRATION:

Marketing Department in Hindustan Hospital.

NABH Accreditation- Entry level documentation, audit, organization and assistance provided.

Mock drill was organized, photographed and documented (Code Red, Code Blue, Code Yellow)

COVID VACCINATION PROGRAMME was conducted amongst the nearby residents and covered overall 3000 peoples in one month.

CARING HANDS- Health Consultation Programme conducted by doctors in two different modes. Online and offline. Online mode was carried out via video and offline was programmed for health consultation camps. Initially online mode was initiated.

HOSPITAL FLYERS- Flyers enumerating the specialties of hospital were designed and distributed.

Non-Clinical Departments in KMCH (Kovai Medical Centre Hospital). [NABH]

Clinical Departments in KMCH (Kovai Medical Centre Hospital). [NABH]

CLINICAL:

Medical & Surgical in Sri Ramakrishna Hospital [NABH] [ICU, CCU, SDICU, OT, Oncology, General ward & Special Ward].

Critical care- Sri Ramakrishna Hospital [NABH]. [ICU, NICU, Recovery area in OT, Postoperative ward]

Pediatric Nursing- Sri Ramakrishna Hospital [NABH]. (Pediatric General Ward, Pediatric Oncology And NICU).

Psychiatric Nursing- Udhayam Mental Health.

Gynaecology Nursing- Sri Ramakrishna Hospital, (NABH) And All Maternity Centre In Coimbatore.

Community Health Nursing- Dhaliyur, Jallikkorai, Nallampalayam, Thudialur (PHC), Vattamalalayam (RHC).

Declaration:

I hereby declare that the information's furnished above are true to the best of my knowledge and I bear the responsibilities for the above mentioned particulars.

PLACE:

THANKING YOU

YOURS SINCERELY

PROJECTS:

A conceptional study on implementation of digital marketing strategies with specified reference to Hindustan hospital.

A Study on Adult's "Perception on utilization of Medical Application":

ACHIEVEMENTS & EXTRACURRICULAR ACTIVITIES:

An Award winner of "BEST CASE STUDY" in Dr. NGPASC Sri Gounder Research & Innovation Award.

Achieve many certificates in intercollege CONSA fest like SPEECH, ART, SKIT and PHOTOGRAPHY competition.

Participated in the "Workshop on DISASTER MANAGEMENT" on 2018.

Participated in mock drill on "DISASTER MANAGEMENT" conducted by SRI RAMAKRISHNA HOSPITAL.

Participated in Organ donation campaign organized by Sri Ramakrishna Hospital.

Participated in pulse polio program.

Participated in Skill training programme conducted by Global adjustment foundation.

Participated in NSS activities.

Participated in special activities conducted in community and orphanage school on special days like health day, children's day etc.

PASSPORT DETAILS

Passport no : S7610011
Place of Issue : Coimbatore
Date of Issue : 05.11.2018
Date of Expiry : 04.11.2028