



## **CONTACT**

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## **PROFESSIONAL SKILLS**

- CPT, ICD 10 CM, and HCPCS Level II Codes
- Handle claim submissions and resubmissions
- Knowledge in Healthcare Billing
- Time Management and Prioritization
- Client deliverables with utmost integrity
- Independent Drive and Focus
- Knowledge of Medical Terminologies
- Regular reporting on receivables, rejections and utilizations
- Multitasking

## **KEY ACHIEVEMENTS**

- Maintained 97% accuracy per 650 claims when assigning ICD and CPT codes to patient records.
- Identified as an eminent Auditor, Trainer, and Group Coordinator by the management in a short span of 9 months.

## **COMPUTER SKILLS**

- Microsoft Office Suite
- Electronic Medical Record Software
- Data Entry

## **RADHIKA R**

### **Medical Coder/Insurance Coordinator**

## **OBJECTIVE**

To obtain a challenging and career-oriented position in a progressive Healthcare organization that enables to cope up with the latest development and scope for applying knowledge and expertise in the field of Medical Coding and Healthcare Industry.

## **SYNOPSIS:**

A dedicated and hardworking **Master's Degree in Bioinformatics and graduation in Microbiology** professional with **CPC** certification (CERTIFIED BY AAPC) with **7 years of experience in Medical Transcription & allied jobs and 2 years of experience in Medical Coding** with attributes of client focus, quality service, enterprising work ethic, and solid integrity and accountability.

## **SCHOLASTICS**

- **Master of Science - Bioinformatics** from Bharathiar University, Coimbatore, Tamilnadu (2011).
- **Bachelor of Science - Microbiology** from Bharathiar University, Coimbatore, Tamilnadu (2008).

## **CERTIFICATION AND TRAINING**

- **Certified Professional Coder** (Exam by AAPC – ID 01698100).
- **Trained in Radiology, ED, Inpatient/Outpatient Facility coding, HCC coding, and Denial Management.** (Deccan IServices Pvt Ltd).
- **Medical Transcription.** (Sharp Info Solutions Pvt Ltd, Coimbatore).

## **NOTEWORTHY MILESTONES ACROSS CAREER PATH**

- **Group Coordinator - Medical Coding** - Deccan IServices Pvt Ltd, Technopark, Thiruvananthapuram (February 2021 to July 2021)

## **Roles and Responsibilities**

- Lead a Team of 40 plus assigning daily targets per inventory.
- Focused Client Deliverables – production & quality.
- Team coaching including but not limited to milestone targets, conflict managements, etc...and aligning the individual's goals with organizational vision and mission.
- Weekly presentations covering data metrics, achievements, challenges, and seek superiors help.
- **Medical Coder, Auditor, Medical Coding Trainer** – Deccan IServices Pvt Ltd, Technopark, Thiruvananthapuram (September 2019 - January 2021).
- **Medical Documentation Editor** - MModal Global Service Pvt Ltd, Coimbatore (March, 2011- February 2018).
- **Medical Transcriptionist** - SPI Global, Coimbatore, Tamilnadu (November, 2010 -March, 2011).
- **Medical Language Specialist** - Sharp Info Solutions Pvt Ltd, Coimbatore, Tamilnadu November, 2008 - November, 2010)