



RAJSHEKHAR PATIL

Roles Looking For:

- CLERICAL
- ADMINISTRATION
- FRONT OFFICE JOB
- SUPERVISION
- CUSTOMER RELATIONSHIP
- MANAGER ROLE
- PROCUREMENT DEPT
- RECEPTIONIST
- COORDINATING WITH ACCOUNTS, FINANCE AND HR

Contact

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Butina, Sharjah, UAE

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Education

BACHELORS OF SCIENCE - GULBARGA
UNIVERSITY -2001, GULBARGA,
KARNATAKA, INDIA

Software Skills

- Microsoft Office (Word, Excel, Power Point)

Language Proficiency

- English
- Hindi
- Kannada

Personal Information

- Name : Rajshekhar Patil
- Date of Birth : 01-06-1977
- Nationality : Indian
- Marital Status : Married
- Passport No : K9840839
- [Valid till: 11-03-2023]
- Visa Status : Visit Visa
- [Valid till 05-09-2022]

Experience

• TATWADARSHA HOSPITAL

Designation : Public Relation Officer
Duration : January 2020 to December 2020
Nature of Work : Front desk office work, customer relationship, supervision, clerical & administration job.

• BLUEBERRY & BRITISH BIOLOGICALS PHARMACUTICAL COMPANIES

Designation : Senior Regional Manager
Duration : March 2015 to December 2019

• RANBAXY, ABBOTT, ALEMBIC PHARMACUTICAL COMPANIES

Designation : Area Manager
Duration : September 2008 to February 2015

• LUPIN PHARMACUTICAL COMPANY

Designation : Medical Representative
Duration : September 2005 to September 2008

Skill Highlights

- Clerical, Administration, Team handling, Supervision, Sales & marketing.
- Ability of strategic planning, decision making, analysis, document controlling.
- Target oriented work, good customer relationships.
- Excellent verbal & written communication skill.
- Ability of quick learning & adopting new things.

Achievements

- Six times BRAVO award winner for consistent performance in RANBAXY.
- Team handling appreciation in ABBOTT.
- Achievement of target & administrative job in an assigned time.