

Ramesh N. V

Experienced Store Assistant

Over 17 year Experience in Store operations . Worked with various types of business in India and Oman .

PROFESSIONAL EXPERIENCE

2012 –till date	Ware House Assistant S P Margin Free Market , Trivandrum , Kerala One of Leading supermarket in the area
2010-2012	Store Assistant AL Afaq AL Masi Transport. Oman Well known Contracting and construction agency in Oman
2001-2010	Cargo Clearing Agent (Freelancer) White Sand Shipping Co. Kavaratti Island , Lakshadweep

GENERAL WORK KNOWLEDGE

- Responsible for receiving, storing, assembling, packing and/or unpacking of goods as well as delivering goods from the store.
- Affixing postage stamps to letters, parcels and other articles. Delivering or conveying letters, parcels messages or goods.
- Assembling boxes. Carrying and/or moving goods. Marking or stenciling of goods.
- Collecting of cash in the case of a C.O.D. sale or accepting written orders.
- Handling cash and card transactions according to set procedures .
- Verifies and keeps records on incoming and outgoing shipments
- Preparing items for shipment as per the instructions
- Coordinating with lift trucks / hand trucks operators to move / hoist materials to proper departments or areas.
- Supporting for advising and serving customers .
- moving and replenishing stock, carrying out housekeeping activities .
- Maintaining a hygienically clean and safe working environment by adhering to policies and procedures .
- Monitoring of products and recording of results .
- Maintaining records and documents in a proper manner for tax auditing purpose



CONTACT

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PRESENT ADDRESS:

Muwaita, National Paint area, Sharjah

NATIVE PLACE:

TRIVANDRUM, KERALA, INDIA

AGE & DATE OF BIRTH

36 & 12.06.1982

MARITAL STATUS

Married

NATIONALITY

Indian

PASS PORT DETAILS

M 9806656

(15/06/2015 - 14/06/2025)

LANGUAGES KNOWN

English: Hindi: Malayalam

EDUCATION

- **SSLC** (PASSED) : Board of education Kerala State
- **Pre-degree** (Completed) : Kerala University

SKILLS

- Highly motivated and eager to learn new things.
- Strong motivational and leadership skills .
- Ability to produce best result in pressure situation.
- Self-motivated with effective organizational skills
- Eager to learn new things and technologies
- Good communication skill
- Good human relation skill
- Team player