



RAMISHA

About Me

As a recent MBA graduate I am a hard working, honest individual. I am always willing to learn new skills. I am friendly, helpful and polite. I am able to work with independently and also within a team setting.



+971563716020



ramishaw2000@gmail.com



Al Nahda Sharjah
Near Safer Market
Al Nahda Towe 2, Flat No. 706

LANGUAGE

- English
- Malayalam

EXPERTISE

- Management Skills
- Good Listener
- Time Management
- Team work
- Leadership

EXPERIENCE

Viswakeerthy Herbal INDIA Pvt, Ltd

Duration - 6 months (June - November)

ROLE

(HR TRAINEE)

- Documentation
- Issuing Appointment letter and offer letter
- creating and maintenance of personal file

EDUCATION

MBA (HR & FINANCE)

Abdul Kalam Technology University
Jawaharlal College of Engineering & technology

2021 - 2023

B COM (COMPUTER APPLICATION)

Calicut University
2017 - 2020

PROJECT AND INTERNSHIP

Project - Vaidhyamadham Vaidyasala & Nursing home, Mezhathur.

A Study on Operational Efficiency and Profitability with Special Reference of Vaidhyamadham Vaidyasala and Nursing home , Mezhathur.

Internship - Viswakeerthy Herbals INDIA Pvt, Ltd. Kanchippura, Valanchery.

An Organizational Study on Viswakeerthy Herbals INDIA Pvt, Ltd.

SOFTWARE PROFICIENCY

MS EXCEL

MS Word

POWER POINT

ACHIEVEMENTS

- Participated in Management Fest
- Outbound Training
- Soft Skill Development

HOBBIES

- Travel
- Music
- Cooking

PASSPORT DETAILS

Passport No. : Y9555800

Issue Date : 21/09/2023

Expiry Date : 20/09/2033

Place Of Issue : Cochin

Visa Status : Visit

PERSONAL INFORMATION

Father's Name : Ramanan. V. V

Date of Birth : 11/06/2000

Gender : Female

Marital Status : Married

Nationality : Indian

Visa Status : Visit

DECLARATION

I hereby declare that the above written particulars are true and correct to the best of my knowledge and belief.

RAMISHA