**HOSPITAL ADMINISTRATOR/QUALITY/HUMAN RESOURCE MANAGER**

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|  | REMYL YESUDAS  Cell No: +91 98950 60606 (Global Access No)  Email : [remylyesudasgp@gmail.com](mailto:remylyesudasgp@gmail.com)  [linkedin.com/in/remyl-yesudas-a6b524333](https://www.linkedin.com/in/remyl-yesudas-a6b524333?lipi=urn%3Ali%3Apage%3Ad_flagship3_profile_view_base_contact_details%3BR2OmXRi1Qmqmx00Cm%2FwXzg%3D%3D) |

Objective: To pursue career in a reputed hospital and thereby impart professional expertise for its progress by augmenting patient care with adherence& compliance to established standards and be specifically instrumental for the development of that hospital.

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| **Academic Qualifications:** |
| **M. H. A** (Master of Science in Health Care and Hospital Management) |
| From Christhu Raj College affiliated to Bharathidasan University, Trichy. |
| A Professional Post Graduation Degree with department placements at various renowned hospitals. Exposed to resourceful sessions related to Hospital Administration, Human Resources/Quality Management, Patient Relations& Business Development as part of the curriculum. |
| Passed with First Class (70% Aggregate) |
| Major Thesis was done on the topic “A Study on need of establishing Geriatrics Specialization at a Hospital” |
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| **B. Com; Graduate in Commerce** from University of Kerala. (With Tourism and Hotel Management as optional subjects) |
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**Technical Qualifications**: **Diploma in computer applications** i.e.,

Exposed to all data entry modalities such as Dos, Window, MS-Word, Excel, Access, PowerPoint, FoxPro,

Desktop Publications such as PageMaker & Corel Draw, Business Applications, Tally etc.

**Strengths**: Ability to take up high risk &responsibilities, Good conversational and writing

skills, Assertive and Confident to handle and tackle different situations.

L**anguage Proficiency:** Rated ‘Good’ for National English Language testing service conducted by Central institute of English as foreign language, Hyderabad, India.

**(P.T.O.)**

**WORK EXPERIENCE:**

### ASSOCIATE HOSPITAL ADMINISTRATOR/QUALITY& H. R. MANAGER of Bishop Benziger Hospital for a span of around 17 years

**Job profile** Spearheading with the Head of the Institution.  
Creative Contributor in hospital policy making &  
Team leader responsible for executing the policy decisions.  
Conferred as the 'Power of Attorney Holder' of the Management.  
In the beginning of the career constituted a Human Resources Department after a thorough scientific study by submitting a project report. Overall responsibility of HR paradigms is vested since then. Other jobs include Supervision & Coordination of Reimbursement/Insurance dept by facilitating new health insurance schemes, Dealing with all Legal &Labor issues. Possessing Credit of Victory by way of advocating the management by appearing in person at labor court. Streamlined the Materials management department by implementing scientific purchase/procurement procedure.  
Conducting HR Interviews, Domestic Enquiry Proceedings, Formulating & Implementing Public Relations, Media Relations & Patient Relations Programmes , handling external affairs, Liaising with bureaucratic machinery, Correspondence through letters, circulars, group discussions, preparation of comprehensive minutes and annual reports. Organizing Health Event Medical Camps, Performance Appraisal Management. Conducting Seminars &Academic Presentations, implementing updated guidelines quality accreditation procedures in all departments by furnishing its protocols and documentation procedures. In-charge of documentation for obtaining all the mandatory licenses and permits. Hitherto privileged of being appointed as the Honorary Secretary of the Ethics Committee/Women Cell. Amassed revenue for the organization by way of marketing advertisement for Community Radio Benziger, i.e., the FM Radio functioning within the hospital. Introduced new clinical departments, facilities & technologies. With umpteen other practical knowledge and confidence in handling legal issues. After undertaking additional responsibility as **QUALITY MANAGER**, the hospital attained the prestigious NABH Pre-Accreditation accorded by the Quality Council of India.

*Worked from July 24 2006 till December 27, 2022*

* **Administrator of Valiyath Institute of Medical Sciences**

### Hospital Administrator of Upasana Hospital.

The vested responsibilities as a Hospital Administrator pervades the overseeing of day-to-day operations of the hospital and chief strategist for the hospital development &policy maker for augmenting patient care, patient safety as well the patient strength.

* **Administrator of First Computers** Responsible of controlling the staff and students, implementing marketing activities, assessment of accounts etc.

**DETAILS OF IDENTITY:**

**Passport**: Given Name – Remyl Yesudas; Passport No. P0430889.Date & Place of Issue – 26/08/2016,

Trivandrum.

**Driving License**: Driving License Number – 2/3613/1994. *Valid from 04/06/1994 through 26/12/2025*

**Identity Card of Election Commission of India**: KL/18/124/180432,

**Aadhaar No**: 7282 9543 0616

**Pan No**: AHQPY9799M

**Reference:** Fr. Ferdinand Peter,

Director Emeritus, Bishop Benziger Hospital, Kollam, Kerala, India.

Tel: +91-9744722299

**REMYL YESUDAS**

Place : India

Date : 21/11/2024