

## **RESUME**

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### **Career Objective**

Seeking assignments as a medical coder/medical claim processor with reputed organization in medical and insurance field and make use of the training acquired by me, with special notice towards the details and help the medical facilities satisfy their coding needs.

### **Certification**

Certified professional Medical Coder (CPC) - AAPC in June 2021.

### **Special Knowledge**

- HSCPS Level II
- Medical Terminologies
- Modifiers and Surgery
- ICD 10
- CPT®
- Anatomy
- Coding Guidelines

### **Other Skills**

- Acquainted with computers and can work on Microsoft Excel, Word, Emails, and Internet
- Knowledge regarding pathology, radiology, surgery, and medicine related to coding
- Profound knowledge regarding biology, anatomy, disease management, and pharmacology
- Possess skills with regards to allotting codes and achieving the information while describing the analysis documented
- Proficient in written and verbal communications in English and Malayalam and Tamil.
- Accuracy | Excellent organizational skills | Confidentiality | Planning and Time management
- Willingness to work in a flexible schedule.
- Well acquainted with the procedures of common coding
- Good skills of communication.
- Careful and particular when dealing with proof reading and similar type of paper work

**Work Experience**

I had two and half years' experience as a Physician Assistant (from 9<sup>th</sup> April 2012 to 20<sup>th</sup> August 2014) in the Department of Head & Neck and Plastic & Reconstructive Surgery at Amrita Institute of Medical Sciences, Kochi, which is an ISO 9001, NABH accredited 1400 bedded tertiary hospital in India.

**EDUCATIONAL QUALIFICATIONS**

MSc. Allied Health Sciences, Amrita Viswa Vidyapeedam Deemed University, 2012

BSc Microbiology, Bharathiar University, 2008

I hereby declare that all the above-mentioned information is correct to the best of my knowledge & belief.

**(SHARIKA)**