



SHAMLA ABDUL SALAM KC

CONTACT

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- 0521630264
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- 03/06/1996

CAREER OBJECTIVE

I am highly motivated Certified Professional Coder (AAPC) with ability to work independently, as well as in a team environment, with excellent time management skills seeking a challenging position where my skills and abilities will have maximum impact in contributing towards the growth of your organization .

COMPETENCIES

- Self- motivation and integrity
- Employability skills
- Communication and interpersonal skills
- Proficiency in IT
- Analytical ability
- Team working ability
- High level of numeracy
- Critical thinking skills
- Decision making skill
- Time management
- Excellent Multitasking ability

LANGUAGE

- ✓ English
- ✓ Hindi
- ✓ Malayalam

PROFESSIONAL EXPERIENCE

- IDC School, Kerala, India 01/06/2017 - 31/03/2019
Teacher
Two years experience as science teacher in a private school Chavakkad, Kerala.
- Anatomical and physiological studies
 - Patience
 - Communication
 - Problem solving
 - Creative thinking
 - Project management
 - Time Management

EDUCATIONAL QUALIFICATION

- AAPC-CPC 2022
Medical Coding
Grades - **88%**
- University of Calicut, India 2014 - 2017
Bsc Zoology
Grades - **Distinction with overall A grade**
- Kerala State Higher Secondary Board, India 2012-2014
Higher Secondary Education
Grades - **91%**
- Kerala State Secondary Board, India 2011-2012
Secondary School Leaving Certificate Education
Grades - **91%**

PROFESSIONAL SKILLS

- Medical terminology.
- CPT®, ICD-10-CM, and HCPCS level II codes.
- E&M codes, ASA codes, CPT surgery codes.
- Knowledge of Medicaid and Medicare.
- Knowledge of HIPAA laws and regulations.
- Data entry and management.
- Speed typing.
- Confidentiality

COMPUTER SKILLS

- MS Word
- MS Excel
- MS Office
- MS PowerPoint

PERSONAL PROFILE

- CERTIFIED MEDICAL CODER(AAPC-CPC)
- MEMBER ID : 01984808
- NATIONALITY : INDIAN
- PASSPORT NO: S8947720

Have maintained good academic status throughout the course of study. Hardworking, Energetic, Ambitious and Service minded and reliable to work under pressure. I am also quick to appraise new situations and learn new assignments, besides I can get along well with people at all levels.

CERTIFICATION DETAILS

Coding guidelines and Medical terminology

Anatomy

ICD-10-CM

CPT

HCPCS

HIPAA

Medical billing

REFERENCE

References provided on request.

DECLARATION

I hereby declare that the above particulars are true to best of my knowledge and belief.

Muwaileh

Sharjah

14/07/2022

Shamla Abdul Salam KC