





SHAMLA ABDUL SALAM KC

CONTACT

 Muwaileh, Sharjah

 0521630264

 shamlasalam1996@gmail.com

 03/06/1996

CAREER OBJECTIVE

I am highly motivated Certified Professional Coder (AAPC) with ability to work independently, as well as in a team environment, with excellent time management skills seeking a challenging position where my skills and abilities will have maximum impact in contributing towards the growth of your organization.

COMPETENCIES

- Self-motivation and integrity
- Employability skills
- Communication and interpersonal skills
- Proficiency in IT
- Analytical ability
- Team working ability
- High level of numeracy
- Critical thinking skills
- Decision making skill
- Time management
- Excellent Multitasking ability

LANGUAGE

- ✓ English
- ✓ Hindi
- ✓ Malayalam

PROFESSIONAL EXPERIENCE

IDC School, Kerala, India

Teacher

Two years experience as science teacher in a private school Chavakkad, Kerala.

- Anatomical and physiological studies
- Patience
- Communication
- Problem solving
- Creative thinking
- Project management
- Time Management

01/06/2017 -
31/03/2019

EDUCATIONAL QUALIFICATION

AAPC-CPC

Medical Coding

Grades - **88%**

2022

University of Calicut, India

Bsc Zoology

Grades - **Distinction with overall A grade**

2014 - 2017

Kerala State Higher Secondary Board, India

Higher Secondary Education

Grades - **91%**

2012-2014

Kerala State Secondary Board, India

Secondary School Leaving Certificate Education

Grades - **91%**

2011-2012

PROFESSIONAL SKILLS

Medical terminology.

CPT®, ICD-10-CM, and HCPCS level II codes.

E&M codes, ASA codes, CPT surgery codes.

Knowledge of Medicaid and Medicare.

Knowledge of HIPAA laws and regulations.

Data entry and management.

Speed typing.

Confidentiality

COMPUTER SKILLS

MS Word

MS Excel

MS Office

MS PowerPoint

PERSONAL PROFILE

CERTIFIED MEDICAL CODER(AAPC-CPC)

MEMBER ID : 01984808

NATIONALITY : INDIAN

PASSPORT NO: S8947720

Have maintained good academic status throughout the course of study. Hardworking, Energetic, Ambitious and Service minded and reliable to work under pressure. I am also quick to appraise new situations and learn new assignments, besides I can get along well with people at all levels.

CERTIFICATION DETAILS

Coding guidelines and Medical terminology

Anatomy

ICD-10-CM

CPT

HCPCS

HIPAA

Medical billing

REFERENCE

References provided on request.

DECLARATION

I hereby declare that the above particulars are true to best of my knowledge and belief.

Muwaileh

Sharjah

14/07/2022

Shamla Abdul Salam KC