



REVATHY CS



CONTACT

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Building no.26, Al Shamsi Building,
Al Qusais Industrial Area -Dubai



OBJECTIVE

Seeking a career opportunity in Finance & Digital Marketing, aiming to work with experienced and qualified professionals to develop myself with professional skills with a long term and hence a part of a good firm and team.



EXPERIENCE

ESAF BANK

10/06/2019 - 15/12/2021

ACCOUNTANT

- Cash handling including all registers
- Expense maintenance- Register/Approvals/Vouchers
- DD Stock and issuance
- All General Ledger Balance monitoring
- Daily voucher maintenance
- Branch banking operations
- Debit and credit management
- Explain to customers the different types of loans and credit options.
- Handle customer complaints and take appropriate action to resolve them.
- Strategizing & implementing ways to achieve sales targets.
- Preparation of day to day Client Account reconciliation & delivery of accurate reports.
- Attaining required target within the provided deadline.
- Selling various insurance policies to Clients



SKILLS

TALLY ERP 9

SPSS

MS OFFICE

Communication Skill &
Comprehensive problem solving
abilities

Cash Drawer Balancing

Record keeping and
Documentation



ACHIEVEMENTS & AWARDS

Participated in NSS, Got University
certification for two years(2014-
2016)



LANGUAGES

• English (R-W-S), • Hindi (R-W), •
Malayalam (R-W-S), • Tamil (S)



EDUCATION

Bharathiyar University

2017-2019

MBA (App. Finance & Digital Marketing)

Mahatma Gandhi University

2014-2017

BBA

St. Mary's Higher Secondary School

2014

H.S.C

St. Mary's Higher Secondary School

2011

SSLC



AREAS OF EXPERTISE

1. Finance Management
2. Digital Marketing
3. Management Accounting
4. Working Capital Management
5. Cost Accounting
6. Performance Management
7. Management of training & Development



PROJECTS

PG PROJECT: COMPANY ANALYSIS

In this project, analyze the working progress of 'RAMCO CEMENT'. Initially we collected all the data regarding its financial statements and make comparisons and interpret the results.

UG PROJECT: EMPLOYEE ABSENTEEISM IN KITEX LTD

The main aim of this project was to identify the reasons for absenteeism and measure the employee's absenteeism level to identify factors that motivates the employees which minimize absenteeism.



PERSONAL DETAILS

Date of Birth : 09/05/1996

Marital Status : Married

Nationality : INDIAN

Passport No. : U5205885

Visa Status : Visit Visa



DECLARATION

I hereby declare that all the information stated above is true to the best of my knowledge and belief.