

RIGZA RAZZAQ

BIOMEDICAL SCIENTIST

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I have an excellent track record of success in conducting diagnostic tests. Served a critical role in the successful execution and implementation of the Quality Management System (QMS) in the pre-analytical, analytical and post-analytical phases of laboratory. Excellency in the samples for examination, using automated equipment and specialized instrumentation, performing numerous complicated tests simultaneously, and accurately interpreting the results.

EXPERIENCE

ADMINISTRATIVE COORDINATOR

PALMA MEDICAL CENTER

JULY, 11 - PRESENT

- Collaborated with team and registered details such as data entry, document preparation, and filing, especially required by Ministry.
- Handled issues and inquiries independently and escalated when necessary.
- Find creative solutions to challenges that may arise in a start-up setting.
- Created a positive impression on anyone's entry and attracted customers.
- Managed and facilitated the recruitment processes to ensure manpower targets are achieved
- Built and nurtured a culture of excellence with a positive working environment and while emphasising our company's values, mission, and vision
- Built and implemented internal communications strategy to engage people and strengthen corporate loyalty

LABORATORY INTERN

THUMBAY LABS

JANUARY, 2022 – JULY, 2023

BLOOD TRANSFUSION AND RESEARCH CENTRE

APRIL, 2023

UNIVERSITY HOSPITAL SHARJAH

MAY, 2022 – JUNE, 2023

- Received and prepared specimens for testing, Performed and observed haematological, biochemical, hemoglobinopathies, blood banking procedures, Microbiological tests, fluid analysis, immunological and pathological tests on patients' specimens and correctly recorded the results.
- Quality Assurance and Quality Control procedures were very well carried out. Served as a frontline professional during Covid-19, collected and processed hundreds of PCR samples. Performed quality control analysis and proficiency testing according to defined procedures.
- Prepared and reconstituted control materials and reagents with appropriate sterilization and decontamination techniques.
- Documented all actions and take corrective measures when necessary.
- Performed, without deviation, all analyses and result reporting according to the associated SOPs. Ensured that all regulatory agency guidelines are met.

RESEARCH ASSISTANT

THUMBAY RESEARCH INSTITUTE FOR PRECISION MEDICINE

JANUARY, 2022 – JULY, 2023

- Being a student, I was given an opportunity to observe and learn from different Research Scientists working at TRIPM for their respective experiments.
- I was given wide exposure to variety of tests carried out with cancerous cell lines.
- DNA/RNA integrity and concentration, mycoplasma detection, PCR tests and much more was elaborately explained.
- I was also exposed as to how hypoxic environment is set up which is essential for cancerous cell lines and this was then compared with Normal cell lines.
- Concepts like liquid biopsy, NGS, functional genomics, imaging, gene editing were introduced.

TEACHING ASSISTANT

AL ANSAR INTERNATIONAL SCHOOL

SEPTEMBER, 2017 – MARCH, 2018

INTERNATIONAL SCHOOL OF CREATIVE SCIENCE

APRIL, 2018 – AUGUST, 2018

- Assisted the teacher in delivering lessons and organizing classroom activities.
- Provide individualized attention and assistance to students, addressing their questions and concerns.
- Assisted with the preparation of teaching materials and classroom resources.
- Maintained a safe and inclusive learning environment, ensuring students' wellbeing.
- Served as a substitute teacher in absence of subject teacher.

SKILLS AND COMPETENSE

- Provide comprehensive professional and ethical quality clinical services to patients.
- Conducting physical examinations, tests or procedures to diagnose patients.
- Assessment, Resuscitation and Stabilization of a critically ill patient.
- Exceptional organizational and time management skills.
- Making recommendations for lifestyle changes to improve the patients' quality of life.
- The ability to deal with criticism and work well under severe pressure.
- Adhering to infection-control policies and protocols to protect patients and employees.
- Administering medication topically, orally, and via intravenous or intramuscular injections.
- Proficiency in office software applications (e.g., Microsoft Office Suite).

MEDICAL LICENSE

JANUARY 2023

Ministry of Health and Prevention (MOH Evaluation) – UAE

EDUCATION

2018 - 2022

Bachelor of Biomedical Sciences

Gulf Medical University – Ajman, UAE.

LANGUAGE

Arabic

Intermediatory

English

Fluent

Hindi/Urdu

Fluent

COURSES

- Advance Cardiac Life Support (ACLS) course.
- Pediatric Advanced Life Support (PALS) course.
- Basic Life Support (BLS) course.
- First Aid, CPR, and AED course.
- Blood-borne Pathogens course.
- Basic Surgical Skills Course.
- ICU Management of COVID-19 patient.